

**STATE OF MISSISSIPPI  
COUNTY OF PEARL RIVER  
CITY OF PICAYUNE**

Be It Remembered that the Mayor and City Council of the City of Picayune, Pearl River County, Mississippi, met at City Hall, 203 Goodyear Blvd., in said City, Tuesday, September 1, 2015, at 5:00 p.m. in regular session with the following officials present: Mayor Ed Pinero, Council Members, Tammy Valente, Jan Stevens, Larry Breland and Wayne Gouguet, City Manager Jim Luke and City Clerk Amber Hinton. Council Member Lynn Bumpers was absent.

It Being Determined a quorum was present, the following proceedings were held.

Opening prayer was given by Rev. Michael Kelly, followed by the Pledge of Allegiance led by Mayor Ed Pinero.

**ORDER TO APPROVE MINUTES**

Motion was made by Council Member Gouguet, seconded by Council Member Stevens to approve the Minutes for the City of Picayune dated August 18, 2015 and August 25, 2015.

The following roll call was made:

**VOTING YEA:** Mayor Ed Pinero, Council Members Valente, Stevens, Breland and Gouguet

**VOTING NAY:** None

**ABSENT AND NOT VOTING:** Council Member Bumpers

**ABSTAINING AND NOT VOTING:** None

The motion was declared carried.

**ACKNOWLEDGE RECEIPT OF MONTHLY BUDGET REPORT**

Motion was made by Council Member Gouguet, seconded by Council Member Stevens to acknowledge receipt of monthly budget report for the month of August 2015.

AF Statement of Activity - MTD and YTD with Budget  
 City of Picayune  
 For 8/28/2015

Run: 8/28/2015 at 8:19 AM

Page: 1

Financial Report	Annual Budget	M-T-D Actual	Y-T-D Actual + Encumbrances	Y-T-D Budget	Variance	Percent YTD
<b>Revenues</b>						
351-000-232.11-000-000 FAA-HELICOPTER PAD-DRAINAGE	0	0	2,826	0	2,826	0
351-000-232.14-000-000 FAA-REHABILITATE RUNWAY	500,000	0	15,623	458,333	(442,710)	3
351-000-341.01-000-000 RENT T-HANGARS	78,660	3,425	92,433	72,105	20,328	118
351-000-341.02-000-000 GROUND LEASES	12,480	0	12,848	11,440	1,408	103
351-000-374.00-000-000 FUEL SALES	4,000	320	3,284	3,667	(383)	82
<b>Total Revenues</b>	<b>595,140</b>	<b>3,745</b>	<b>127,014</b>	<b>545,545</b>	<b>(418,531)</b>	<b>21</b>
<b>Expenditures</b>						
<b>Airport Expenses</b>						
PERSONNEL	57,868	4,087	47,005	53,045	6,040	81
SUPPLIES	6,300	11	3,154	5,775	2,621	50
OUTSIDE SERVICES	61,356	1,266	55,529	56,708	1,179	91
CAPITAL OUTLAY	0	0	0	(45,833)	(45,833)	0
Total Airport Expenses	125,524	5,364	105,688	69,695	(35,993)	84
<b>Total Expenditures</b>	<b>125,524</b>	<b>5,364</b>	<b>105,688</b>	<b>69,695</b>	<b>(35,993)</b>	<b>84</b>
Excess Revenue Over (Under) Expenditures	469,616	(1,619)	21,326	475,850	(382,538)	5

21

CF Statement of Activity - MTD and YTD with Budget  
 City of Picayune  
 For 8/28/2015

Run: 8/28/2015 at 8:19 AM

Page: 1

Financial Report	Annual Budget	M-T-D Actual	Y-T-D Actual + Encumbrances	Y-T-D Budget	Variance	Percent YTD
<b>Revenues</b>						
406-000-211.00-000-000 RECORDING FEES	0	48	259	0	259	0
406-000-340.00-000-000 INTEREST INCOME	200	0	334	183	151	167
406-000-355.00-000-000 MISCELLANEOUS INCOME	350	0	0	321	(321)	0
406-000-380.01-000-000 TRANSFER FROM GENERAL FUND	69,000	5,750	63,250	63,250	0	92
406-000-392.00-000-000 SALE OF LOTS	20,000	2,162	16,695	18,333	(1,639)	83
<b>Total Revenues</b>	<b>89,550</b>	<b>7,960</b>	<b>80,538</b>	<b>82,087</b>	<b>(1,550)</b>	<b>90</b>
<b>Expenditures</b>						
<b>Cemetery Expenses</b>						
PERSONNEL	76,355	5,969	52,742	69,992	17,250	69
SUPPLIES	7,987	2,035	8,583	7,322	(1,261)	107
OUTSIDE SERVICES	3,300	94	2,557	3,025	468	77
Total Cemetery Expenses	87,642	8,098	63,882	80,339	16,457	73
<b>Total Expenditures</b>	<b>87,642</b>	<b>8,098</b>	<b>63,882</b>	<b>80,339</b>	<b>16,457</b>	<b>73</b>
Excess Revenue Over (Under) Expenditures	1,908	(138)	16,656	1,748	(18,007)	873

22

**ED Statement of Activity - MTD and YTD with Budget  
City of Picayune  
For 8/28/2015**

Run: 8/28/2015 at 8:19 AM

Page: 1

Financial Report	Annual Budget	M-T-D Actual	Y-T-D Actual + Encumbrances	Y-T-D Budget	Variance	Percent YTD
<b>Revenues</b>						
110-043-340-00-000-000 INTEREST INCOME	250	0	1,158	229	929	463
110-043-340-01-000-000 INTEREST INCOME - FARMER FRESH	0	1,330	14,884	0	14,884	0
110-043-341-00-000-000 RENT	67,875	0	0	62,219	(62,219)	0
110-402-260-00-000-000 SALES TAX-TOURISM	435,000	39,273	419,794	400,417	19,377	97
110-402-314-00-000-000 PARK BLDG RENTAL FEES	2,500	265	2,260	2,292	(32)	90
110-402-314-03-000-000 PARK FIELD RENTAL FEES	1,138	400	6,300	1,043	5,257	554
110-402-314-06-000-000 PARK TOURNAMENT FEES	350	0	0	504	(504)	0
110-402-314-07-000-000 PARK CONCESSION REVENUE	100	0	0	92	(92)	0
110-402-340-00-000-000 INTEREST INCOME-TOURISM	250	0	242	229	13	97
110-402-346-00-000-000 DONATIONS	0	0	500	0	500	0
110-402-346-01-000-000 PARK FUNDRAISER IMPROVEMENTS	0	0	1,000	0	1,000	0
110-402-355-00-000-000 MISC INCOME	0	0	50,499	0	50,499	0
110-402-380-00-000-000 TRANSFER FROM OTHER FUNDS	104,500	0	83,000	95,792	(12,792)	79
<b>Total Revenues</b>	<b>612,163</b>	<b>41,268</b>	<b>579,637</b>	<b>562,817</b>	<b>16,820</b>	<b>95</b>
<b>Expenditures</b>						
<b>Sale of Lots Expenses</b>						
OUTSIDE SERVICES	55,000	380	29,180	54,563	25,403	53
CAPITAL OUTLAY	100,001	0	83,341	100,001	16,660	83
<b>Total Sale of Lots Expenses</b>	<b>155,001</b>	<b>380</b>	<b>112,521</b>	<b>154,564</b>	<b>42,063</b>	<b>73</b>
<b>Recreation Expenses</b>						
PERSONNEL	144,465	14,501	123,159	134,093	10,934	85
SUPPLIES	45,000	6,409	35,093	41,249	6,156	78
OUTSIDE SERVICES	140,947	30,363	117,705	129,201	11,496	84
CAPITAL OUTLAY	3,891	0	3,596	3,891	295	92
<b>Total Recreation Expenses</b>	<b>334,303</b>	<b>51,273</b>	<b>279,553</b>	<b>308,434</b>	<b>28,881</b>	<b>84</b>
<b>Retirement Development Expenses</b>						
<b>Total Expenditures</b>	<b>489,304</b>	<b>51,653</b>	<b>392,074</b>	<b>463,018</b>	<b>70,944</b>	<b>80</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>122,859</b>	<b>(10,385)</b>	<b>187,563</b>	<b>99,799</b>	<b>(54,124)</b>	<b>153</b>

23

GF Statement of Activity - MTD and YTD with Budget  
City of Picayune  
For 8/28/2015

Run: 8/28/2015 at 8:20 AM

Financial Report	Annual Budget	M-T-D Actual	Y-T-D Actual + Encumbrances	Y-T-D Budget	Variance	Percent YTD
<b>Revenues</b>						
001-000-200.00-000-000 AD VALOREM TAXES-CURRENT	1,290,836	21,739	1,198,599	1,183,266	15,333	93
001-000-201.00-000-000 AUTO AND MOBILE HOME	226,443	18,414	200,997	207,573	(6,576)	89
001-000-202.00-000-000 PERSONAL TAXES	366,947	199	364,811	336,368	28,443	99
001-000-203.00-000-000 AD VALOREM-DELINQUENT	1,000	0	3,928	917	3,011	393
001-000-210.00-000-000 PENALTIES & INTEREST	24,588	2,674	14,383	22,539	(8,156)	59
001-000-214.00-000-000 TAX COLLECTION COSTS	65,133	1,432	61,631	59,705	1,926	95
001-000-220.00-000-000 PRIVILEGE LICENSES	37,654	9,279	17,984	34,516	(16,532)	48
001-000-220.01-000-000 LIQUOR PRIVILEGE TAX	3,825	225	6,075	3,506	2,569	159
001-000-221.00-000-000 FRANCHISE CHARGES-UTILITIES	662,686	112,118	671,218	607,462	63,756	101
001-000-222.00-000-000 BUILDING PERMITS	55,000	4,731	71,206	50,417	20,789	129
001-000-223.00-000-000 PLANNING/ZONING APPLICATIONS	8,000	0	0	7,333	(7,333)	0
001-000-224.00-000-000 LOT CLEAN UP	20,000	0	17,143	18,333	(1,190)	86
001-000-225.00-000-000 SPECIAL USE RESORT ZONING PERMITS	0	300	(38,400)	0	(38,400)	0
001-000-241.00-000-000 FEDERAL PAYMENT IN LIEU OF	27,500	0	0	25,208	(25,208)	0
001-000-245.01-000-000 STATE WIRELESS FUND	8,657	0	8,657	7,936	721	100
001-000-247.02-000-000 BULLET PROOF VEST	0	0	4,103	0	4,103	0
001-000-250.00-000-000 MUNICIPAL-STATE AID	17,500	0	15,550	16,042	(492)	89
001-000-251.00-000-000 HOMESTEAD EXEMPTION REIMB.	150,000	0	84,437	137,500	(53,063)	56
001-000-260.00-000-000 GENERAL SALES TAX	4,390,045	370,298	4,137,300	4,042,541	94,759	94
001-000-262.01-000-000 MUN. FIRE REBATE FUND - FOR LTD	56,136	0	57,363	51,458	5,905	102
001-000-262.02-000-000 1/4 MILL LEVY FIRE PROTECTION	19,987	433	18,573	18,321	252	93
001-000-262.03-000-000 MUN. FIRE REBATE FUNDS-FOR CODE	1,831	0	1,826	1,678	148	100
001-000-263.00-000-000 POLICE MINIMUM STANDARDS	15,000	0	11,700	13,750	(2,050)	78
001-000-271.00-000-000 ROAD & BRIDGE TAXES	220,000	4,926	208,608	201,667	6,941	95
001-000-276.00-000-000 SCHOOL PATROL	120,696	0	148,696	110,638	38,058	123
001-000-289.00-000-000 MUN.COURT WARRANT OFFICER	13,000	170	9,778	11,917	(2,139)	75
001-000-330.00-000-000 COURT FINES & FEES	303,000	10,068	291,294	277,750	13,544	96
001-000-334.00-000-000 SPECIAL POLICE SERVICE	22,500	1,175	21,463	20,625	838	95
001-000-335.00-000-000 POLICE EQUIP ASSESSMENTS	2,000	34	902	1,833	(931)	45
001-000-336.02-000-000 COURT EQUIPMENT	0	0	20	0	20	0
001-000-336.05-000-000 COLLECTION FEE	100	28	1,372	92	1,280	1,372
001-000-336.10-000-000 MUNICIPAL COURT EVIDENCE	10,200	146	9,398	9,350	48	92
001-000-340.00-000-000 INTEREST EARNED	20,000	1,412	13,735	18,333	(4,598)	69
001-000-346.10-000-000 SUMMER YOUTH CAMP DONATION	0	0	9,064	0	9,064	0
001-000-348.00-000-000 DONATIONS TO POLICE DEPT	0	0	218	0	218	0
001-000-355.00-000-000 MISCELLANEOUS INCOME	29,360	50	33,706	28,193	5,513	115
001-000-380.07-000-000 TRANSFER FROM CAPITAL PROJECTS FUND	108,379	0	44,500	101,639	(57,139)	41
001-000-393.04-000-000 SALE OF SCRAP METAL- MAINTENANCE	0	0	184	0	184	0
001-350-400.60-000-000 FEMA HAZARD MITIGATION	0	0	376,130	0	376,130	0
Total Revenues	8,286,003	559,851	8,098,152	7,628,406	469,746	98
<b>Expenditures</b>						

24

**GF Statement of Activity - MTD and YTD with Budget  
City of Picayune  
For 8/28/2015**

Run: 8/28/2015 at 8:20 AM

Financial Report	Annual Budget	M-T-D Actual	Y-T-D Actual + Encumbrances	Y-T-D Budget	Variance	Percent YTD
<b><u>Municipal Council Expenses</u></b>						
PERSONNEL	67,163	5,066	57,309	61,565	4,256	85
SUPPLIES	500	0	499	458	(41)	100
OUTSIDE SERVICES	72,750	4,378	63,741	68,187	4,446	88
CAPITAL OUTLAY	1,449	0	1,449	1,449	0	100
Total Municipal Council Expenses	141,862	9,444	122,998	131,659	8,661	87
<b><u>Municipal Court Expenses</u></b>						
PERSONNEL	288,606	19,246	223,207	246,223	23,016	83
SUPPLIES	4,250	0	3,018	3,896	878	71
OUTSIDE SERVICES	68,125	5,824	73,302	62,448	(10,854)	108
Total Municipal Court Expenses	340,981	25,070	299,527	312,567	13,040	88
<b><u>City Attorney Expenses</u></b>						
PERSONNEL	19,616	1,485	10,228	17,982	7,754	52
OUTSIDE SERVICES	20,000	1,094	9,954	18,333	8,379	50
Total City Attorney Expenses	39,616	2,579	20,182	36,315	16,133	51
<b><u>City Manager Expenses</u></b>						
PERSONNEL	98,290	7,567	86,570	90,100	3,530	88
SUPPLIES	6,000	127	3,121	5,499	2,378	52
OUTSIDE SERVICES	15,300	1,845	11,703	14,024	2,321	76
Total City Manager Expenses	119,590	9,539	101,394	109,623	8,229	85
<b><u>General Services Expenses</u></b>						
PERSONNEL	17,307	1,321	17,173	15,885	(1,308)	99
SUPPLIES	7,700	326	4,248	7,058	2,810	55
OUTSIDE SERVICES	200,173	5,706	180,469	183,492	3,023	90
CAPITAL OUTLAY	6,600	0	(5,511)	6,600	12,111	(84)
Total General Services Expenses	231,780	7,353	196,379	213,015	16,636	85
<b><u>Financial Expenses</u></b>						
PERSONNEL	141,525	10,923	124,794	129,732	4,938	88
SUPPLIES	7,500	0	2,470	6,875	4,405	33
OUTSIDE SERVICES	63,023	1,027	36,396	57,223	20,827	58
Total Financial Expenses	212,050	11,950	163,660	193,830	30,170	77
<b><u>Grant Expenses</u></b>						
PERSONNEL	20,793	1,608	18,447	19,061	614	89
SUPPLIES	4,000	82	871	3,667	2,796	22
OUTSIDE SERVICES	7,950	0	5,136	7,372	2,236	65
Total Grant Expenses	32,743	1,690	24,454	30,100	5,646	75
<b><u>Code Enforcement Expenses</u></b>						
PERSONNEL	150,905	11,998	134,752	138,330	3,578	89
SUPPLIES	4,300	63	3,049	3,942	893	71
OUTSIDE SERVICES	79,100	4,241	58,964	75,628	16,664	75
Total Code Enforcement Expenses	234,305	16,302	196,765	217,900	21,135	84

28

**GF Statement of Activity - MTD and YTD with Budget  
City of Picayune  
For 8/28/2015**

Run: 8/28/2015 at 8:20 AM

Financial Report	Annual Budget	M-T-D Actual	Y-T-D Actual + Encumbrances	Y-T-D Budget	Variance	Percent YTD
<u>Police Administration Expenses</u>						
PERSONNEL	126,602	9,897	113,854	116,053	2,199	90
SUPPLIES	7,500	1,664	3,679	6,875	3,196	49
OUTSIDE SERVICES	56,025	3,807	43,793	51,356	7,563	78
CAPITAL OUTLAY	8,657	0	8,657	7,936	(721)	100
Total Police Administration Expenses	198,784	15,368	169,983	182,220	12,237	86
<u>Patrol &amp; Investigations Expenses</u>						
PERSONNEL	1,398,337	104,044	1,211,613	1,281,810	70,197	87
SUPPLIES	136,750	7,497	90,768	125,354	34,586	66
OUTSIDE SERVICES	100,906	14,028	88,071	92,498	4,427	87
CAPITAL OUTLAY	8,538	0	5,077	8,538	3,461	59
Total Patrol & Investigations Expenses	1,644,531	125,569	1,395,529	1,508,200	112,671	85
<u>Domestic Violence Grant Expenses</u>						
SUPPLIES	1,000	0	659	917	258	66
Total Domestic Violence Grant Expenses	1,000	0	659	917	258	66
<u>Custody of Prisoners Expenses</u>						
PERSONNEL	170,227	12,807	132,894	156,042	23,148	78
SUPPLIES	61,500	2,593	48,815	56,376	7,561	79
OUTSIDE SERVICES	128,500	181	119,254	127,208	7,954	93
Total Custody of Prisoners Expenses	360,227	15,581	300,963	339,626	38,663	84
<u>Alcohol Countermeasures Grant Expenses</u>						
<u>Records &amp; Communications Expenses</u>						
PERSONNEL	357,332	26,581	318,468	327,554	9,086	89
SUPPLIES	4,970	417	4,400	4,429	29	89
OUTSIDE SERVICES	21,830	240	15,952	20,139	4,187	73
Total Records & Communications Expenses	384,132	27,238	338,820	352,122	13,302	88
<u>School Patrol Expenses</u>						
PERSONNEL	173,763	13,053	148,211	159,282	11,071	85
SUPPLIES	6,000	555	7,031	5,500	(1,531)	117
OUTSIDE SERVICES	3,750	272	2,512	3,437	925	67
Total School Patrol Expenses	183,513	13,880	157,754	168,219	10,465	86
<u>Animal Control Expenses</u>						
PERSONNEL	30,601	2,365	26,852	28,052	1,200	88
SUPPLIES	2,780	200	2,253	2,549	296	81
OUTSIDE SERVICES	42,650	3,485	42,834	38,679	(4,155)	100
Total Animal Control Expenses	76,031	6,050	71,939	69,280	(2,659)	95
<u>Fire Department Expenses</u>						
PERSONNEL	2,006,143	155,736	1,783,085	1,838,964	55,879	89
SUPPLIES	54,600	4,411	32,551	50,050	17,499	60
OUTSIDE SERVICES	82,889	5,097	87,462	75,982	(11,480)	106
Total Fire Department Expenses	2,143,632	165,244	1,903,098	1,964,996	61,898	89

26

**GF Statement of Activity - MTD and YTD with Budget  
City of Picayune  
For 8/28/2015**

Run: 8/28/2015 at 8:20 AM

Page: 4

Financial Report	Annual Budget	M-T-D Actual	Y-T-D Actual + Encumbrances	Y-T-D Budget	Variance	Percent YTD
<b>Streets &amp; Drainage Expenses</b>						
PERSONNEL	334,840	26,989	298,918	307,455	8,537	89
SUPPLIES	169,605	11,760	132,518	155,513	22,995	78
OUTSIDE SERVICES	319,192	25,555	311,488	294,020	(17,466)	98
CAPITAL OUTLAY	55,550	0	52,688	55,550	2,862	95
Total Streets & Drainage Expenses	879,187	64,304	795,612	812,538	16,926	90
<b>Grounds &amp; Beautification Expenses</b>						
PERSONNEL	344,870	29,680	297,424	316,130	18,706	86
SUPPLIES	94,844	36,621	87,699	86,939	(760)	92
OUTSIDE SERVICES	20,950	3,089	18,877	19,204	327	90
CAPITAL OUTLAY	7,500	0	7,006	7,500	494	93
Total Grounds & Beautification Expenses	468,164	69,390	411,006	429,773	18,767	88
<b>Equipment Maintenance Expenses</b>						
PERSONNEL	46,331	2,481	28,466	42,470	14,004	61
SUPPLIES	14,110	99	2,493	12,935	10,442	18
OUTSIDE SERVICES	10,300	665	6,570	9,441	2,871	64
CAPITAL OUTLAY	184	0	184	184	0	100
Total Equipment Maintenance Expenses	70,925	3,245	37,713	65,030	27,317	53
<b>Transfers Expenses</b>						
OUTSIDE SERVICES	439,391	5,750	542,495	403,281	(139,214)	123
Total Transfers Expenses	439,391	5,750	542,495	403,281	(139,214)	123
<b>Aid to Other Govts Expenses</b>						
OUTSIDE SERVICES	19,280	1,607	17,673	17,673	0	92
Total Aid to Other Govts Expenses	19,280	1,607	17,673	17,673	0	92
<b>Total Expenditures</b>	<b>8,221,724</b>	<b>597,153</b>	<b>7,268,603</b>	<b>7,558,884</b>	<b>290,281</b>	<b>88</b>
Excess Revenue Over (Under) Expenditures	76,279	(37,302)	829,549	69,522	179,465	1,088

27

**UF Statement of Activity - MTD and YTD with Budget  
City of Picayune  
For 8/28/2015**

Run: 8/28/2015 at 8:20 AM

Financial Report	Annual Budget	M-T-D Actual	Y-T-D Actual + Encumbrances	Y-T-D Budget	Variance	Percent YTD
<b>Revenues</b>						
405-000-340-00-000-000 INTEREST INCOME	7,500	0	9,740	6,875	2,865	130
405-000-340-04-000-000 2013 REVENUE BOND INTEREST EARNED	2,640	0	1,145	2,420	(1,275)	43
405-000-351-02-000-000 MISC TAP INCOME	25,000	1,900	12,500	22,917	(10,417)	50
405-000-352-00-000-000 PRCUA BILLING/AMR PAYMENTS	54,000	4,653	50,982	49,500	1,482	94
405-000-355-00-000-000 MISC INCOME	112,000	6,024	73,555	102,667	(29,112)	66
405-000-355-01-000-000 MISC INCOME BAGS	4,000	368	2,853	3,667	(814)	71
405-000-360-01-000-000 METERED SALES WATER	1,721,138	137,736	1,435,080	1,577,710	(142,630)	83
405-000-360-02-000-000 METERED SALES GAS	2,235,400	117,196	2,610,933	2,049,117	561,816	117
405-000-362-00-000-000 SERVICE CONNECTION CHARGES	2,000	275	1,861	1,833	28	93
405-000-364-00-000-000 UTILITY LATE CHARGES	145,000	13,717	142,698	132,917	9,781	98
405-000-365-00-000-000 GARBAGE REVENUE	915,000	81,801	902,362	838,750	63,612	99
405-000-380-01-000-000 TRANSFER FROM WATER CONTINGENCY FUND	20,600	0	20,600	20,600	0	100
405-000-393-02-000-000 SALE OF EQUIPMENT & MACHINERY	0	26,026	51,156	0	51,156	0
<b>Total Revenues</b>	<b>5,244,278</b>	<b>389,696</b>	<b>5,315,465</b>	<b>4,808,973</b>	<b>506,492</b>	<b>101</b>
<b>Expenditures</b>						
<b>Intrafund Transfers Expenses</b>						
TRANSFERS	100,000	8,333	91,667	91,667	0	92
Total Intrafund Transfers Expenses	100,000	8,333	91,667	91,667	0	92
<b>Utility Administration Expenses</b>						
PERSONNEL	584,707	45,532	521,788	517,849	(4,139)	92
SUPPLIES	29,000	449	15,410	26,584	11,174	53
OUTSIDE SERVICES	185,250	3,407	142,286	169,813	27,527	77
Total Utility Administration Expenses	778,957	49,388	679,484	714,046	34,562	87
<b>Director of Public Works Expenses</b>						
PERSONNEL	159,997	14,139	144,909	146,664	1,755	91
SUPPLIES	16,616	194	5,665	15,284	9,619	34
OUTSIDE SERVICES	72,915	24,434	73,005	66,280	(6,725)	100
CAPITAL OUTLAY	60,059	859	33,860	59,892	26,032	56
Total Director of Public Works Expenses	309,587	39,626	257,439	288,120	30,681	83
<b>Water Regulations Expenses</b>						
PERSONNEL	44,627	3,758	49,217	40,907	(8,310)	110
SUPPLIES	39,960	1,998	30,089	36,620	6,531	75
OUTSIDE SERVICES	6,608	918	4,686	6,057	1,371	71
Total Water Regulations Expenses	91,185	6,674	83,992	83,584	(408)	92
<b>Well and Pump Maintenance Expenses</b>						
SUPPLIES	18,975	1,541	6,851	17,394	10,543	36
OUTSIDE SERVICES	94,582	7,764	77,087	86,700	9,613	82

28

**UF Statement of Activity - MTD and YTD with Budget  
City of Picayune  
For 8/28/2015**

Run: 8/28/2015 at 8:20 AM

	Annual Budget	M-T-D Actual	Y-T-D Actual + Encumbrances	Y-T-D Budget	Variance	Percent YTD
<b>Financial Report</b>						
<b>    Total Well and Pump Maintenance Expenses</b>						
	113,557	9,305	83,938	104,094	20,156	74
<b><u>Sewer Construction Expenses</u></b>						
<b><u>Utility Construction Expenses</u></b>						
PERSONNEL	200,877	13,350	150,667	186,460	35,792	75
SUPPLIES	40,135	5,165	37,243	36,790	(453)	93
OUTSIDE SERVICES	30,630	6,691	23,442	28,079	4,637	77
Total Utility Construction Expenses	271,642	25,206	211,352	251,329	39,976	78
<b><u>Water Operations Expenses</u></b>						
PERSONNEL	311,668	20,486	211,002	284,535	73,533	68
SUPPLIES	139,025	4,930	106,972	127,440	20,468	77
OUTSIDE SERVICES	20,350	1,539	19,709	18,664	(1,055)	97
CAPITAL OUTLAY	188,392	29,413	54,508	176,403	121,885	29
Total Water Operations Expenses	659,435	56,368	392,191	607,032	214,841	59
<b><u>Gas Operations Expenses</u></b>						
PERSONNEL	227,433	18,264	244,639	207,319	(37,321)	108
SUPPLIES	1,436,600	100,464	1,425,251	1,316,884	(108,367)	99
OUTSIDE SERVICES	80,300	5,980	65,073	73,608	8,535	81
CAPITAL OUTLAY	2,407,670	0	1,130,338	2,207,031	1,076,693	47
Total Gas Operations Expenses	4,152,003	124,708	2,865,301	3,804,842	939,540	69
<b><u>Garbage Expenses</u></b>						
GARBAGE EXPENSES	810,000	72,422	796,746	742,500	(54,246)	98
Total Garbage Expenses	810,000	72,422	796,746	742,500	(54,246)	98
<b><u>Loan Interest Expenses</u></b>						
INTEREST EXPENSE	88,254	41,232	122,492	80,925	(41,567)	139
Total Loan Interest Expenses	88,254	41,232	122,492	80,925	(41,567)	139
<b>Total Expenditures</b>	<b>7,374,620</b>	<b>433,262</b>	<b>5,584,602</b>	<b>6,768,139</b>	<b>1,183,535</b>	<b>76</b>
Excess Revenue Over (Under) Expenditures	(2,130,342)	(43,566)	(269,137)	(1,959,166)	(677,043)	(13)

29

The following roll call was made:

**VOTING YEA:** Mayor Ed Pinero, Council Members Valente, Stevens, Breland and Gouguet

**VOTING NAY:** None

**ABSENT AND NOT VOTING:** Council Member Bumpers

**ABSTAINING AND NOT VOTING:** None

The motion was declared carried.

**ACKNOWLEDGE RECEIPT OF OATH OF OFFICE OF COURT DEPUTY CLERK  
MARIA NOLAN**

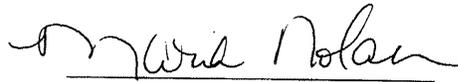
Motion was made by Council Member Gouguet, seconded by Council Member Stevens to acknowledge receipt of Oath of Office of Court Deputy Clerk Maria Nolan.

**OATH OF OFFICE**

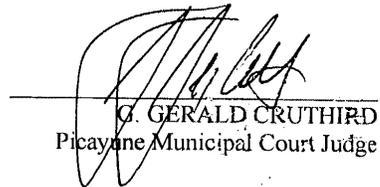
THE STATE OF MISSISSIPPI

CITY OF PICAYUNE

I, MARISA NOLAN, do solemnly swear that I will faithfully support the Constitution of the United States and the Constitution of the State of Mississippi, and obey the laws thereof, that I am not disqualified from holding the office of Municipal Court Deputy Clerk of the City of Picayune in said state; that I will faithfully discharge the duties of the office upon which I am about to enter, SO HELP ME GOD.

  
\_\_\_\_\_

Sworn to and subscribed before me, this 13<sup>th</sup> day of August,  
2015.

  
\_\_\_\_\_  
G. GERALD CRUTHIRD  
Picayune Municipal Court Judge

The following roll call was made:

**VOTING YEA:** Mayor Ed Pinero, Council Members Valente, Stevens, Breland and Gouguet

**VOTING NAY:** None

**ABSENT AND NOT VOTING:** Council Member Bumpers

**ABSTAINING AND NOT VOTING:** None

The motion was declared carried.

**ORDER TO APPROVE DOCKET**

Motion was made by Council Member Stevens, seconded by Council Member Valente to approve the docket for September 1, 2015 in the amount of \$ 562,959.81.

The following roll call was made:

**VOTING YEA:** Mayor Ed Pinero, Council Members Valente, Stevens, Breland and Gouguet

**VOTING NAY:** None

**ABSENT AND NOT VOTING:** Council Member Bumpers

**ABSTAINING AND NOT VOTING:** None

The motion was declared carried.

*AT THIS TIME, COUNCIL MEMBER BUMPERS ENTERED THE MEETING*

**PROCLAIM SEPTEMBER AS HISTIOCYTOSIS AWARENESS MONTH**

Motion was made by Council Member Valente, seconded by Council Member Gouguet to proclaim September as Histiocytosis Awareness Month. The proclamation was read by Tonya Cialona.

The following roll call was made:

**VOTING YEA:** Mayor Ed Pinero, Council Members Valente, Bumpers, Stevens, Breland and Gouguet

**VOTING NAY:** None

**ABSENT AND NOT VOTING:** None

**ABSTAINING AND NOT VOTING: None**

The motion was declared carried.

**ADOPT THE PROSPOSED BUDGET FY 2016**

Motion was made by Council Member Stevens, seconded by Council Member Valente to adopt the Proposed Budget FY 2016. Council Member Gouguet openly objected to an item in the budget regarding monetary donation to the school and Mr. Breland and Ms. Bumpers object to budgeted insurance for City employees.

REGULAR MEETING SEPTEMBER 1, 2015

CITY OF PICAYUNE  
ADOPTED BUDGET  
FOR YEAR ENDING SEPTEMBER 30, 2016

	TOTAL BUDGET	GENERAL FUND	SPECIAL REVENUE FUNDS	CAPITAL PROJECTS FUND	AIRPORT FUND	ENTERPRISE FUNDS	DEBT SERVICE FUND
<b>RECEIPTS</b>							
LICENSE & PERMITS	\$ 752,430	752,430					
INTERGOVERNMENTAL REVENUES	8,567,821	5,993,821	440,000		78,800	54,000	
CHARGES FOR SERVICES	4,877,977	21,817				4,856,160	
FINES & FORFEITS	392,362	392,362					
MISCELLANEOUS	275,500	15,000	7,500		4,000	249,000	
TRANSFERS	873,890	130,280	90,564			78,652	588,394
INTEREST EARNINGS	26,060	15,000	510	100		9,700	750
LEASES/RENT	173,055		67,875		105,180		
SALE OF LOTS	20,000					20,000	
PROCEEDS FROM LOANS	-						
TOTAL FROM ALL SOURCES, OTHER THAN TAXES	13,958,895	7,320,710	612,449	100	188,980	5,267,512	569,144
AMOUNT TO BE RAISED BY AD VALOREM TAX	3,113,248	2,122,825					890,423
TOTAL REVENUES	17,072,143	9,443,535	612,449	100	188,980	5,267,512	1,569,567
BEGINNING CASH	7,452,312	2,578,998	652,479	288,897	320,873	3,505,964	104,101
TOTAL FROM ALL SOURCES	\$ 24,524,455	12,022,533	1,264,928	289,997	509,853	8,773,476	1,663,668
<b>EXPENDITURES</b>							
<b>GENERAL GOVERNMENT</b>							
PERSONNEL	\$ 816,875	816,875					
SUPPLIES	30,400	30,400					
OTHER SERVICES & CHARGES	446,005	446,005					
CAPITAL OUTLAY	-	-					
TOTALS	1,293,880	1,293,880					
<b>PUBLIC SAFETY - POLICE</b>							
PERSONNEL	\$ 2,395,453	2,395,453					
SUPPLIES	211,050	211,050					
OTHER SERVICES & CHARGES	246,075	246,075					
CAPITAL OUTLAY	-	-					
TOTALS	2,852,578	2,852,578					
<b>PUBLIC SAFETY - FIRE</b>							
PERSONNEL	\$ 2,000,538	2,000,538					
SUPPLIES	54,600	54,600					
OTHER SERVICES & CHARGES	103,725	103,725					
CAPITAL OUTLAY	-	-					
TOTALS	2,218,863	2,218,863					
<b>PUBLIC WORKS</b>							
PERSONNEL	\$ 781,627	781,627					
SUPPLIES	278,554	278,554					
OTHER SERVICES & CHARGES	423,247	423,247					
CAPITAL OUTLAY/GRANTS	1,247,936	1,058,280	38,939	150,717			
TOTALS	2,711,374	2,521,718	38,939	150,717			
<b>UTILITY ADMINISTRATION</b>							
PERSONNEL	\$ 591,453					591,453	
SUPPLIES	29,000					29,000	
OTHER SERVICES & CHARGES	185,250					185,250	
CAPITAL OUTLAY	-					-	
TOTALS	805,703					805,703	
<b>DIRECTOR OF PUBLIC WORKS</b>							
PERSONNEL	\$ 205,353					205,353	
SUPPLIES	18,091					18,091	
OTHER SERVICES & CHARGES	62,915					62,915	
CAPITAL OUTLAY	-					-	
TOTALS	284,359					284,359	
<b>WATER OPERATIONS</b>							
PERSONNEL	\$ 413,294					413,294	
SUPPLIES	213,285					213,285	
OTHER SERVICES & CHARGES	125,920					125,920	
CAPITAL OUTLAY	-					-	
TOTALS	752,505					752,505	
<b>GAS OPERATIONS</b>							
PERSONNEL	\$ 406,351					406,351	
SUPPLIES	1,446,020					1,446,020	
OTHER SERVICES & CHARGES	88,734					88,734	
CAPITAL OUTLAY	855,850					855,850	
TOTALS	2,897,055					2,897,055	
<b>GARBAGE COLLECTION</b>							
PERSONNEL	\$ -						
SUPPLIES	-						
OTHER SERVICES & CHARGES	810,000					810,000	
CAPITAL OUTLAY	-					-	
TOTALS	810,000					810,000	

71

REGULAR MEETING SEPTEMBER 1, 2015

CITY OF PICAYUNE  
ADOPTED BUDGET  
FOR YEAR ENDING SEPTEMBER 30, 2016

	TOTAL BUDGET	GENERAL FUND	SPECIAL REVENUE FUNDS	CAPITAL PROJECTS FUND	AIRPORT FUND	ENTERPRISE FUNDS	DEBT SERVICE FUND
<b>ECONOMIC DEVELOPMENT</b>							
PERSONNEL	\$ 163,721		163,721				
SUPPLIES	45,000		45,000				
OTHER SERVICES & CHARGES	142,077		142,077				
CAPITAL OUTLAY	-		-				
TOTALS	<u>350,788</u>		<u>350,788</u>				
<b>AIRPORT OPERATION</b>							
PERSONNEL	\$ 66,696				66,696		
SUPPLIES	6,300				6,300		
OTHER SERVICES & CHARGES	48,285				48,285		
CAPITAL OUTLAY	84,000				84,000		
TOTALS	<u>193,180</u>				<u>193,180</u>		
<b>CEMETERY OPERATION</b>							
PERSONNEL	\$ 88,342					88,342	
SUPPLIES	8,409					8,409	
OTHER SERVICES & CHARGES	2,100					2,100	
CAPITAL OUTLAY	5,000					5,000	
TOTALS	<u>103,851</u>					<u>103,851</u>	
<b>COST OF LIVING RAISES</b>							
DEBT PAYMENTS	\$ 2,030,769					474,892	1,555,817
AID TO OTHER GOVERNMENTS	24,280	24,280					
TRANSFERS TO OTHER FUNDS	487,991	532,210	211,395	139,280			
OTHER							
TOTAL EXPENDITURES	<u>18,212,038</u>	<u>9,443,535</u>	<u>801,132</u>	<u>289,597</u>	<u>193,180</u>	<u>6,128,375</u>	<u>1,555,817</u>
ENDING CASH BALANCE	<u>6,312,419</u>	<u>2,676,998</u>	<u>683,796</u>	<u>-</u>	<u>316,673</u>	<u>2,645,101</u>	<u>107,851</u>
TOTAL EXPENDITURES & ENDING CASH BALANCE	<u>\$ 24,524,455</u>	<u>12,022,533</u>	<u>1,264,928</u>	<u>289,597</u>	<u>509,853</u>	<u>8,773,476</u>	<u>1,663,668</u>

38

The following roll call was made:

**VOTING YEA:** Mayor Ed Pinero, Council Members Valente, Stevens, and Gouguet

**VOTING NAY:** Council Members Bumpers and Breland

**ABSENT AND NOT VOTING:** None

**ABSTAINING AND NOT VOTING:** None

The motion was declared carried.

**APPROVE COMMUNITY DEVELOPMENT BLOCK GRANT SECTION 3 PLAN RESOLUTION**

Motion was made by Council Member Breland, seconded by Council Member Gouguet to approve Community Development Block Grant Section 3 Plan Resolution and authorize Mayor to sign related documents.

**RESOLUTION  
COMMUNITY DEVELOPMENT BLOCK PROGRAM  
SECTION 3 PLAN  
CITY OF PICAYUNE, MISSISSIPPI**

**WHEREAS**, the City of Picayune has received Community Development Block Grant (CDBG) Program funds from the Mississippi Development Authority. By virtue of its receipt of CDBG Program funds, the City is required by Section 3 of the Housing and Urban Development Act of 1968 to adopt a Section 3 Plan; and

**WHEREAS**, the Section 3 Plan is intended to ensure, to the greatest extent feasible, that training and employment opportunities generated by CDBG projects be given to low income residents of the Section 3 project area and that contracts for work in connection with this project be awarded to qualified Section 3 Business Concerns.

**WHEREAS**, it is the intention of the City of Picayune to implement its CDBG projects in accordance with all program regulations including the said Section 3 requirements.

**NOW, THEREFORE, BE IT RESOLVED** that the City of Picayune adopts The CDBG Program Section 3 Plan, which is attached hereto as ATTACHMENT "A" and made a part hereof.

ADOPTED this the 3<sup>rd</sup> day of SEPTEMBER, 2015

**CITY OF PICAYUNE**

**ATTEST:**

  
Clerk

BY:   
Mayor

ATTACHMENT "A"  
CITY OF PICAYUNE SECTION 3 PLAN

The City of Picayune agrees to develop local procedures designed to implement the following steps to increase opportunities for training and employment for Section 3 eligible lower income residents of the City, and increase the utilization of Section 3 eligible business concerns within the City.

A. To identify projected employment, training and contracting opportunities as the recipient of federal funds and to facilitate the training and employment of Section 3 residents and contracting with Section 3 businesses.

B. To recruit Section 3 residents for available opportunities through: local advertising media; posted signs; community organizations and public and private institutions operating within or serving the project area.

C. To identify eligible business concerns for federal funded contracts through: the Chamber of Commerce, business associations, and local advertising media including newspapers; public signage; citizen advisory boards; and all other appropriate referral sources.

D. To maintain a list of eligible business concerns for utilization in federally funded procurements, to notify appropriate project area business concerns of pending contractual opportunities, and to make available this list for procurement needs.

E. To require all bidders on contracts to submit a written Section 3 Hiring and Business Utilization Plan or require a written Section 3 Plan from the Contractor prior to the signing of the contract. Require the contractor to submit reports to document actual accomplishments.

F. To include Section 3 information in procurement solicitations, incorporate Section 3 clauses in contractual documents, and review Section 3 information the preconstruction conference and then monitor contractor compliance.

G. To maintain records, including copies of correspondence, memoranda, reports, contracts, etc. which document that the above action steps have been taken and any barriers encountered. To submit reports on accomplishments as required.

H. To designate a local government official to coordinate implementation of this Section 3 Plan. To the extent feasible, additional affirmative steps will be taken to encourage and utilize Section 3 residents and businesses and to reach employment, training and contracting goals.

The Section 3 Plan documents include the following: Section 3 Action Plan, EXHIBIT "A".

As the chief elected official, I have read and fully agree to this Section 3 Plan and agree to actively pursue full implementation of this program.

  
\_\_\_\_\_  
Mayor, City of Picayune

9/3/15  
\_\_\_\_\_  
Date

**EXHIBIT "A"**

**CITY OF PICAYUNE CDBG PROGRAM SECTION 3 PLAN  
TABLE OF CONTENTS**

	PAGE
What Section 3 Requires .....	2
Definitions .....	2
Meeting the "Greatest Extent Feasible" Requirement .....	4
Section 3 Resident Registry .....	6
Section 3 Resident Certification .....	7
Section 3 Business Registry .....	8
Section 3 Business Concern Certification .....	9
Public Notice to Section 3 Businesses and Residents (Newspaper Add) .....	10
Notice to Section 3 Businesses and Residents (For Posting at Selected Sites) .....	11
Section 3 Construction Site Notice (For Posting at Construction Site) .....	12
Section 3 Plan Compliance File Checklist .....	13

**CDBG PROGRAM SECTION 3 ACTION PLAN**

**Introduction**

This Section 3 Plan is to fulfill requirements of the CDBG Grant Program as provided in Section 3 of the Housing and Urban Development Act of 1968. The Section 3 Plan has been adopted by the City of Picayune by Resolution of the Governing Body.

**What Section 3 Requires**

Section 3 requires that, to the “greatest extent feasible,” and consistent with existing Federal, State and local laws and ordinances opportunities for job training and employment be given to low income residents of the Section 3 project area and that contracts for work in connection with the Section 3 covered projects be awarded to business concerns that qualify as a Section 3 Business Concern.

HUD Regulations require the City to adopt appropriate procedures and requirements to assure good faith efforts toward compliance with the statutory directive. The City’s Section 3 Plan was prepared and adopted for that purpose.

**Definitions**

**1. Employment Opportunities Generated by Section 3 Covered Assistance**

Rehabilitation and construction positions pursuant to the activities covered by Section 3, plus management and administrative jobs (including architectural, engineering or related professional services required to prepare plans, drawings, specifications or work write-ups) and jobs directly related to the administrative support of these activities (e.g., construction manager, relocation specialist, payroll clerk, etc.).

**2. Housing and Community Development Assistance**

Any financial assistance provided or otherwise made available through a HUD housing or community development program through any grant, loan, loan guarantee, cooperative agreement or contract, and includes community development funds in the form of community development block grants and loans guaranteed under Section 108 of the Housing and Community Development Act of 1974, as amended. Housing and Community Development assistance does not include financial assistance provided through a contract of insurance or guaranty.

**3. Service Area**

The geographical area in which the persons benefiting from the Section 3 covered assistance project reside. The service area shall not extend beyond the unit of general local government in which the Section 3 covered assistance is expended.

**4. New Hires**

Full-time employees for permanent, temporary or seasonal employment opportunities.

**5. Recipient**

Any entity that receives Section 3 covered assistance, directly from HUD or from another recipient and includes, but is not limited to, any State, unit of local government, PHA, IHA, Indian Tribe or other public body, public or private non-profit organization, private agency or institution, mortgagors, developers, limited dividend sponsors, builders, property managers, community housing development organization, or cooperative association. Recipient also includes any successor, assignee, or transferee of any such entity but does not include any ultimate beneficiary under the HUD program to which Section 3 applies and does not include contractors.

**6. Section 3 Business Concern**

A business concern that is (1) 51% or more owned by Section 3 residents; or (2) whose permanent, full-time employees include persons at least 30% of whom are currently Section 3 residents, or within three years of the date of first employment with the business were Section 3 residents; or (3) that provides evidence of a commitment to subcontract in excess of 25% of the dollar award of all subcontracts to Section 3 Business Concerns.

**7. Section 3 Covered Contract**

A contract or subcontract (including a professional service contract) awarded by a recipient or contractor for work generated by the expenditure of Section 3 covered assistance or for work arising in connection with a Section 3 covered project. "Section 3 covered contracts" do not include contracts awarded under HUD's procurement program or contracts for supplies and materials. However, when a contract for supplies and materials includes the installation of the materials, the contract constitutes a Section 3 covered contract (i.e., the installation of a furnace). All contractors and subcontractors awarded a Section 3 covered contract must comply with the requirements of Section 3 of the Housing and Urban Development Act of 1968.

**8. Section 3 Covered Project**

The construction, reconstruction, conversion, or rehabilitation of housing (including the reduction of lead-based paint hazards), other public construction that includes buildings or improvements (regardless of ownership) assisted with housing or community development assistance.

9. **Section 3 Resident**

(1) A public housing resident; or (2) an individual who resides in the project area in which the Section 3 covered assistance is expended and whose income does not exceed 80% of the medium income for the area, as determined by the most recent information published by the Department of Housing and Urban Development (HUD).

10. **Section 3 Thresholds**

HUD thresholds for Section 3 covered projects apply to Grants that exceed \$200,000; Contractor and subcontractor thresholds for Section 3 covered contracts apply to contracts that exceed \$100,000 and the Recipient assistance exceeds \$200,000. Section 3 compliance is required for Grant Recipients, contractors or subcontractors whose assistance exceeds these thresholds.

**Numerical Goals for Meeting the “Greatest Extent Feasible” Requirement**

Recipients and contractors may demonstrate compliance with the “greatest extent feasible” requirement of Section 3 Regulations (Sec. 135.30) by meeting the numerical goals set forth in this section for providing training, employment and contracting opportunities to Section 3 Residents and Section 3 Business Concerns.

1. Training and Employment: **30 percent** of the aggregate number of new hires shall be Section 3 residents.
2. Construction Contracts: **10 percent** of the total dollar amount of all construction contracts shall be awarded to Section 3 business concerns.
3. Non-Construction Contracts: **3 percent** of the total dollar amount of all covered non-construction contracts shall be awarded to Section 3 business concerns.

**Meeting the “Greatest Extent Feasible” Requirement**

In its efforts to meet this requirement, the City will undertake the following:

1. Publish a Notice to Section 3 Residents and Businesses in a local newspaper of general circulation in the community. The Notice will inform interested Section 3 Residents and Businesses of the types of projects to be undertaken and provide an opportunity for those interested persons or businesses to be placed on a Section 3 Resident or Business Registry.
2. Post at selection locations, a Notice To Section 3 Residents and Businesses informing interested Section 3 Residents and Businesses of the types of projects to be undertaken and provide an opportunity for those interested persons or businesses to be placed on a Section 3 Resident or Business Registry. The list of locations includes the following:
  - Regional Housing Authority
  - Local Housing Authority
  - City Hall/Courthouse
  - Other Selected Locations

REGULAR MEETING SEPTEMBER 1, 2015

3. Establish a Section 3 Resident Registry to provide names, addresses, and contact information of eligible Section 3 Residents to contractors or subcontractors.
4. Establish a Section 3 Business Registry to provide names, addresses, and contact information of eligible Section 3 Businesses to contractors or subcontractors.
5. Maintain a file containing documentation of Section 3 Plan implementation efforts.
6. Take steps to secure the cooperation of contractors in meeting the goals for contract awards to Section 3 Business concerns, and take steps to ensure that Section 3 Business concerns are notified of pending contractual opportunities by accomplishing the following:
  - a. Include in all procurement solicitations and bid advertisements, the following paragraph designed to make business concerns aware of the City's desire to utilize eligible Section 3 businesses in the awarding of contracts for covered Section 3 projects.

“In order to comply with HUD Section 3 requirements set forth in 24 CFR 135 of the Federal Regulations, Section 3 Business Concerns are solicited to bid on this contract as prime contractors and are encouraged to make inquiries regarding potential subcontracting opportunities to Section 3 Business Concerns.”
  - b. For contracts awarded to a Section 3 Covered Business Concern, provide the Contractor with information regarding the Section 3 Requirements.
  - c. At pre-construction conferences, provide the Contractor with a Section 3 Plan Example and a Section 3 Notice to be posted at the construction site by the Contractor. Require the Contractor to submit a Section 3 Plan to the City within 10 days of the Pre-Construction conference.



**SECTION 3 RESIDENT CERTIFICATION**

**GRANT RECIPIENT:** CITY OF PICAYUNE  
**GRANT NUMBER:** \_\_\_\_\_  
**APPLICANT NAME:** \_\_\_\_\_

Number of persons in your family \_\_\_\_\_ Annual family Income \_\_\_\_\_  
Address \_\_\_\_\_

Resident of Public Housing YES \_\_\_\_\_ NO \_\_\_\_\_

The information collected on this form is considered sensitive and is protected by the Privacy Act. This information will be maintained with appropriate safeguards to ensure their security and confidentiality. If requested, documentation of Public Housing Residency or family income will be provided by the applicant.

I hereby certify that the information I have provided in this form is true, to the best of my knowledge.

\_\_\_\_\_  
**Applicant's Signature** Date: \_\_\_\_\_

**Applicants should submit this Certification to the City Clerk, City of Picayune, 203 Goodyear Boulevard, Picayune, MS 39466**

**Submit this Certification to Sample, Hicks & Associates**

To qualify as a Section 3 Resident, the applicant must be a resident of public housing, or meet the current HUD Income Limits based upon family size for the area in which they reside. To qualify as a Section 3 Resident, their family income must not exceed 80% of the median income for the area in which they reside.

Based upon the information provided by the applicant and a review of the Current HUD Income Limits for Section 3 Resident eligibility, it was determined that this applicant meets the requirements for a Section 3 Resident: YES \_\_\_\_\_ NO \_\_\_\_\_

\_\_\_\_\_  
**Signature, Sample, Hicks & Associates Representative** Date

2015 HUD Income Limits can be downloaded from the [www. 2015 HUD Income Limits](http://www.2015HUDIncomeLimits.com) web site. To determine Section 3 Eligibility, use the Low (80%) Income Limits shown on the HUD Income Limits Form. **ATTACH INCOME LIMITS FOR THE EMPLOYEE COUNTY OF RESIDENCE.**



**SECTION 3 BUSINESS CONCERN CERTIFICATION**

**PROJECT NAME:** CITY OF PICAYUNE CDBG PROJECT  
**BUSINESS NAME:** \_\_\_\_\_  
**ADDRESS OF BUSINESS** \_\_\_\_\_

I certify that the firm of \_\_\_\_\_ (company's name) meets one of the following definitions of a Section 3 business (check one):

- 1. 51% or more of the ownership of this company is owned by Section 3 Residents, as defined by the Section 3 Plan for this project.
  - a) Provide list of ownership (include titles)
  - b) Provide list of ownership (include titles) who are Section 3 Residents (attach Certifications)
  
- 2. The current, full-time employees of this company include persons, at least 30 percent of whom are currently Section 3 residents, or within three (3) years of the date of first employment with this company were Section 3 residents.
  - a) Provide list of full-time employees
  - b) Provide list of employees that are currently Section 3 Residents (attach Certifications)
  - c) Provide list of employees that were Section 3 Residents within the last 3 years.
  
- 3. Commitment to subcontract 25% of dollar award to qualified Section 3 Business Concerns. Identify the businesses and provide Section 3 Business Concern Certifications.

To qualify as a Section 3 Resident, a Section 3 Resident Certification must be completed and attached to this Certification.

I certify that the information provided in this Certification is true, to the best of my knowledge.

\_\_\_\_\_  
**Signature of Chief Executive Officer or Owner**

\_\_\_\_\_  
**Date**

**Applicants should submit this Certification to the City Clerk, City of Picayune, 203 Goodyear Boulevard, Picayune, MS 39466**

**PUBLIC NOTICE**  
**SECTION 3 BUSINESSES AND SECTION 3 RESIDENTS**

The City of Picayune has received Community Development Block Grant Program (CDBG) Funds from the Mississippi Development Authority for construction projects that includes street and utility improvements, landscaping, building construction, engineering, architectural, and other professional services in connection with the projects.

In keeping with the requirements of Section 3 of the Housing and Urban Development (HUD) Act of 1968 and the CDBG program, the City is seeking to identify the following eligible participants:

**Section 3 Business Concerns** that may be interested in contracting opportunities in connection with CDBG projects within the City. A Section 3 Business Concern is defined by HUD as one that is (1) 51% or more owned by Section 3 residents; or (2) whose permanent, full-time employees include persons at least 30% of whom are currently Section 3 residents or within three years of the date of first employment with the business were Section 3 residents; or (3) that provides evidence of a commitment to subcontract in excess of 25% of the dollar award of all subcontracts to Section 3 Business Concerns.

**Section 3 Residents** that may be interested in training and employment opportunities in connection with the CDBG projects within the City. A Section 3 Resident is defined by HUD as (1) a public housing resident; or (2) a person who resides in the Project Area whose income does not exceed 80% of the medium income for the County, as determined by The Department of Housing and Urban Development (HUD).

Interested Residents or Businesses should contact City Clerk  
at the following address:

**City of Picayune**  
**203 Goodyear Boulevard**  
**Picayune, MS 39466**  
**601-798-9770**

.....  
*Publish one (1) time in the legal section on \_\_\_\_\_*  
*Send proof of publication to:*

**Sample, Hicks & Associates**  
**P.O. Box 320278**  
**Flowood, MS 39232**  
**601-932-9050**

*Send proof of publication and invoice to:*

**City of Picayune**  
**203 Goodyear Boulevard**  
**Picayune, MS 39466**

**NOTICE TO SECTION 3 BUSINESSES AND SECTION 3 RESIDENTS**

The City of Picayune has received Community Development Block Grant Program (CDBG) Funds from the Mississippi Development Authority for construction projects that includes street and utility improvements, landscaping, building construction, engineering, architectural, and other professional services in connection with the projects.

In keeping with the requirements of Section 3 of the Housing and Urban Development (HUD) Act of 1968 and the CDBG program, the City is seeking to identify the following eligible participants:

**Section 3 Business Concerns** that may be interested in contracting opportunities in connection with CDBG projects within the City. A Section 3 Business Concern is defined by HUD as one that is (1) 51% or more owned by Section 3 residents; or (2) whose permanent, full-time employees include persons at least 30% of whom are currently Section 3 residents or within three years of the date of first employment with the business were Section 3 residents; or (3) that provides evidence of a commitment to subcontract in excess of 25% of the dollar award of all subcontracts to Section 3 Business Concerns.

**Section 3 Residents** that may be interested in training and employment opportunities in connection with the CDBG projects within the City. A Section 3 Resident is defined by HUD as (1) a public housing resident; or (2) a person who resides in the Project Area whose income does not exceed 80% of the medium income for the County, as determined by The Department of Housing and Urban Development (HUD).

Interested Residents and Businesses should contact                     City Clerk                      
at the following address:

**City of Picayune  
203 Goodyear Boulevard  
Picayune, MS 39466  
601-798-9770**

**NOTE: THIS NOTICE IS FOR POSTING AT SELECTED LOCATIONS**

# NOTICE

## TO SECTION 3 RESIDENTS AND SECTION 3 BUSINESSES

The current CDBG Project at this site location is a Section 3 covered project funded with Community Development Block Grant (CDBG) funds. In keeping with the requirements of Section 3 of the Housing and Urban Development (HUD) Act of 1968 and the CDBG Program, we are seeking to identify the following eligible participants:

**Section 3 Business Concerns** that may be interested in contracting opportunities in connection with the CDBG project referenced above. A Section 3 Business Concern is defined by HUD as one that is (1) 51% or more owned by Section 3 residents; or (2) whose permanent, full-time employees include persons at least 30% of whom are currently Section 3 residents or within three years of the date of first employment with the business were Section 3 residents; or (3) that provides evidence of a commitment to subcontract in excess of 25% of the dollar award of all subcontracts to Section 3 Business Concerns.

**Section 3 Residents** that may be interested in training and employment opportunities in connection with the CDBG project referenced above. A Section 3 Resident is defined by HUD as (1) a public housing resident; or (2) a person who resides in the Project Area whose income does not exceed 80% of the medium income for the County as determined by The Department of Housing and Urban Development (HUD).

Interested Residents and Businesses should contact the City Clerk at the following address:

**City of Picayune  
203 Goodyear Boulevard  
Picayune, MS 39773  
601-798-9770**

**NOTE: THIS NOTICE IS TO BE POSTED AT THE CONSTRUCTION SITE BY THE PRIME CONTRACTOR.**

**CITY OF PICAYUNE CDBG PROGRAM SECTION 3  
COMPLIANCE FILE CHECKLIST**

- \_\_\_\_\_ Resolution Adopting a Section 3 Plan
- \_\_\_\_\_ Section 3 Plan
- \_\_\_\_\_ Notice to Section 3 Businesses and Residents sent to Newspaper
- \_\_\_\_\_ Proof of Publication in Newspaper (Section 3 Notice)
- \_\_\_\_\_ Notice to Section 3 Businesses and Residents with List of Posting Sites
- \_\_\_\_\_ Section 3 Resident Registry with Documentation of Eligibility
- \_\_\_\_\_ Section 3 Business Registry with Documentation of Eligibility
- \_\_\_\_\_ Documentation of Request to State and Federal Agencies for Information Regarding Section 3 Businesses
- \_\_\_\_\_ Section 3 Construction Site Notice with List of Projects and Contractors that Notice was provided

The following roll call was made:

**VOTING YEA:** Mayor Ed Pinero, Council Members Valente, Bumpers, Stevens, Breland and Gouguet

**VOTING NAY:** None

**ABSENT AND NOT VOTING:** None

**ABSTAINING AND NOT VOTING:** None

The motion was declared carried.

**APPROVE A MAINTENANCE PLAN RESOLUTION FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT**

Motion was made by Council Member Breland, seconded by Council Member Stevens to approve Maintenance Plan Resolution for the Community Development Block Grant and authorize Mayor to sign the same.

**RESOLUTION  
CITY OF PICAYUNE**

WHEREAS, the City of Picayune has requested assistance from the Community Services Division of the Mississippi Development Authority under the Community Development Block Grant Program to assist in making water system improvements in a designated area of the City; and

WHEREAS, the Mississippi Development Authority requires that the City of Picayune submit a maintenance plan for the proposed water system improvements and adopt a resolution stating how the City will strive to maintain its Capacity Assessment Rating (5.0 in 2014) issued by the Mississippi State Department of Health; and

WHEREAS, the City acknowledges that the failure to maintain the funded improvements will affect future Community Development Block Grant funding; and

NOW, THEREFORE, BE IT RESOLVED that the City of Picayune hereby commits that the proposed new water system improvements will be maintained adequately throughout its design life and that the City will strive to maintain its CAP Rating by the Mississippi State Department of Health on its next annual inspection.

ADOPTED this the 3<sup>rd</sup> day of SEPTEMBER, 2015.

ATTEST:

  
Clerk

  
Mayor  
City of Picayune

The following roll call was made:

**VOTING YEA:** Mayor Ed Pinero, Council Members Valente, Bumpers, Stevens, Breland and Gouguet

**VOTING NAY:** None

**ABSENT AND NOT VOTING:** None

**ABSTAINING AND NOT VOTING:** None

The motion was declared carried.

**APPROVE REQUEST TO ADVERTISE THE EARLY FLOODPLAIN/WETLAND NOTICE**

Motion was made by Council Member Stevens, seconded by Council Member Breland to approve the request to advertise the Early Floodplain/Wetland Notice in the Picayune Item.

REGULAR MEETING SEPTEMBER 1, 2015

Notice for Early Public Review of a Proposal to Support  
Activity in the 100-Year Floodplain or Wetland

To: All interested Agencies, Groups and Individuals

This is to give notice that the City of Picayune is proposing to expend federal funds in a 100-Year Floodplain and possibly a wetland. The subject funds are provided by the Community Development Block Grant Program (CDBG), administered by the Mississippi Development Authority.

This notice is required by Section 2(a)(4) of Executive Order 11988 for Floodplain Management, and by Section 2(b) of Executive Order 11990 for the Protection of Wetlands, and is implemented by HUD Regulations found at 24 CFR 55.20(b) for the HUD action that is with and/or affects a floodplain or wetland.

The City of Picayune is proposing to undertake the following activities in the area:

FY 2015 CDBG Public Facilities Project, which consists of the replacement of dilapidated and undersized water lines within a delineated area of the city. The project includes the installation of new 6" and 8" water mains, with fire hydrants and other related appurtenances installed accordingly. The project area would include: Weems St., Jarrell St., Burley St., Herrin Dr., and Nutter Dr. in the City of Picayune, Mississippi.

The purpose of this notice is to give an early opportunity for interested agencies, persons or groups to comment on the proposed action(s). The City of Picayune will consider any feasible alternatives or adjustments to the anticipated project which might minimize any potential adverse effects upon the floodplain/wetland as a result of the project.

This notice with a request for comment was mailed to: Ms. Shirley Thompson, Community Services Division, Mississippi Development Authority, P. O. Box 849, Jackson, Mississippi 39205-0849

Additional information concerning this project is available for public review and copying, upon request, at: Picayune City Hall, 203 Goodyear Blvd., Picayune, MS 39466. Any comments relative to this proposed expenditure of federal funds in an area identified as a flood hazard/wetland area should be submitted in writing to: City of Picayune, 203 Goodyear Blvd., Picayune, MS 39466 on or before September 25, 2015.

**RUN ONE TIME IN THE LEGAL SECTION ON SEPTEMBER 9, 2015.**

The following roll call was made:

**VOTING YEA:** Mayor Ed Pinero, Council Members Valente, Bumpers, Stevens, Breland and Gouguet

**VOTING NAY:** None

**ABSENT AND NOT VOTING:** None

**ABSTAINING AND NOT VOTING:** None

The motion was declared carried.

**APPROVE REQUEST TO INSTALL 600 FEET OF 2" WATER SERVICE ON CLARENCE FRIERSON RD.**

Motion was made by Council Member Breland, seconded by Council Member Gouguet to approve request to install 600 feet of 2" water service on Clarence Frierson Rd. to serve a single user. James Roberts has requested this service due to the failure of his water well. Mr. Roberts will be paying \$1,302.00 as their tap fee, which will pay for the normal tap fee plus the material to install the water line.

The following roll call was made:

**VOTING YEA:** Mayor Ed Pinero, Council Members Valente, Bumpers, Stevens, Breland and Gouguet

**VOTING NAY:** None

**ABSENT AND NOT VOTING:** None

**ABSTAINING AND NOT VOTING:** None

The motion was declared carried.

**AWARD FAIRLEY CONSTRUCTION SERVICES, INC. AS THE LOWEST AND BEST BIDDER FOR THE FEDERAL AID PROJECT NO. SRSP-0400-00 (029) LPA 106711/401000 SAFE ROUTES TO SCHOOL PROJECT AT WEST SIDE ELEMENTARY**

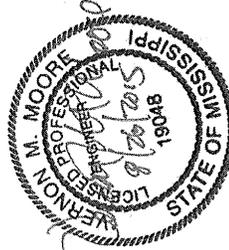
Motion was made by Council Member Breland, seconded by Council Member Gouguet to award Fairley Construction Services, Inc. as the lowest and best bidder for the Federal Aid Project No. SRSP-0400-00 (029) LPA 106711-401000 Safe Routes to School Project at West Side Elementary and authorize Mayor to sign all related documents. Said award is the base bid in the amount of \$116,668.58.



West Side Elementary  
 Sidewalk Enhancement Project  
 Federal Aid Project No.  
 SRSP-0400-00(029) LPA 106711-401000  
 August 26, 2015 - 10:00 A.M.

CONTRACTOR	COR	BASE BID	OPTION #1	TOTAL
Fairley Construction Services, Inc.	17435-MC	\$116,668.68	\$20,203.01	\$136,871.69
RJM-McQueen Contracting, Inc.	03275-MC	\$121,962.90	\$19,329.50	\$141,292.40
T.L. Wallace Construction, Inc.	03770-MC	\$163,621.00	\$28,906.50	\$192,427.50

Certified Correct By:  
  
 Vernon M. Moore, P.E.



The following roll call was made:

**VOTING YEA:** Mayor Ed Pinero, Council Members Valente, Bumpers, Stevens, Breland and Gouguet

**VOTING NAY:** None

**ABSENT AND NOT VOTING:** None

**ABSTAINING AND NOT VOTING:** None

The motion was declared carried.

**MOTION TO RECESS**

Motion was made by Council Member Breland, seconded by Council Member Valente to recess until Tuesday, September 15, 2015 at 5:00 P.M.

The following roll call was made:

**VOTING YEA:** Mayor Ed Pinero, Council Members Valente, Bumpers, Stevens, Breland and Gouguet

**VOTING NAY:** None

**ABSENT AND NOT VOTING:** None

**ABSTAINING AND NOT VOTING:** None

The motion was declared carried.

\_\_\_\_\_  
Ed Pinero, Mayor

ATTEST:

\_\_\_\_\_  
Amber Hinton, City Clerk