



SPECIAL USE RESORT ZONING APPLICATION CHECKLIST

- _____ CONFIRMED WITH ZONING DEPARTMENT THAT PROPERTY LOCATION MEETS SPECIAL USE ZONING REQUIREMENTS

- _____ APPLIED FOR ALCOHOLIC BEVERAGE RETAILER'S PERMIT WITH THE STATE OF MS, DEPARTMENT OF REVENUE (www.dor.ms.gov)

- _____ COMPLETED ALL FORMS CONTAINED IN THE SPECIAL USE RESORT ZONING APPLICATION PACKET (Application, Supplemental Information, Statement of Ownership, Applicant Certification and Oath, Applicant Waiver and Authorization to Release Information, Manager Waiver and Authorization to Release Information, Authorization to Release Financial Information, and Applicant Personal Record & Manager Personal Record)

- _____ RETURNED COMPLETED APPLICATION PACKET WITH THE FOLLOWING ATTACHMENTS (TO BE COPIED BY CITY):
 - _____ CLEAN BACKGROUND CHECK
 - _____ PROOF OF INVENTORY (50% RULE)
 - _____ CLEAN INSPECTION REPORT
 - _____ ORIGINAL STATE LICENSE
 - _____ LEASE OR DEED OF PROPERTY
 - _____ FLOORPLAN OF BUSINESS
 - _____ MENU
 - _____ ARTICLES OF ASSOCIATION
 - _____ CHARTER OF INCORPORATION
 - _____ BYLAWS
 - _____ MEMBER LISTING
 - _____ TRUST INSTRUMENT
 - _____ LLC AGREEMENT
 - _____ EMPLOYEE LIST

- _____ PAID SPECIAL USE RESORT ZONING APPLICATION FEE