

**STATE OF MISSISSIPPI  
COUNTY OF PEARL RIVER  
CITY OF PICAYUNE**

Be It Remembered that the Mayor and City Council of the City of Picayune, Pearl River County, Mississippi, met at City Hall, 203 Goodyear Blvd., in said City, Tuesday, January 16, 2018, at 5:00 p.m. in regular session with the following officials present: Mayor Pro Tammy Valente, Council Members Lynn Bumpers, Jan Stevens, Larry Breland and Wayne Gouguet, City Manager Jim Luke and City Clerk Amber Hinton. Mayor Ed Pinero was absent.

It Being Determined a quorum was present, the following proceedings were held.

Opening prayer was given by Chief Keith Brown, followed by the Pledge of Allegiance led by Council Member Larry Breland.

**ORDER TO APPROVE MINUTES**

Motion was made by Council Member Gouguet, seconded by Council Member Stevens to approve the Minutes for the City of Picayune dated January 2, 2018

The following roll call was made:

**VOTING YEA:** Mayor Pro Temp Valente Council Members Bumpers, Stevens, Breland and Gouguet

**VOTING NAY:** None

**ABSENT AND NOT VOTING:** Mayor Ed Pinero

**ABSTAINING AND NOT VOTING:** None

The motion was declared carried.

**ACKNOWLEDGE RECEIPT OF MONTHLY PRIVILEGE LICENSE REPORT**

Motion was made by Council Member Gouguet, seconded by Council Member Stevens to acknowledge receipt of monthly Privilege License report for the months of November and December 2017.

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**City of Picayune**  
**Browse Receipts [GENERAL FUND - OPERATING, by Date]**

Receipt#	Date	Deposit To	Drawer	Type	Reference	Lookup	Citation	Name	Description	Void Reason	Received	Deposit Date	We
Dep: 679699	11/02/2017	GENERAL FUND - Mail - Is OPERATING		Check	0001122	25385		QUAVE, JOSEPH E	2017-2018 priv license		22.00	11/08/2017	
Dep: 679926	11/03/2017	GENERAL FUND - Mail - Is OPERATING		Check	0052941	08400		AVON ENGINEERED FAB,	2017-2018		80.00	11/08/2017	
Dep: 680563	11/07/2017	GENERAL FUND - Mail - Is OPERATING		Check	0032252	16602		PROFESSIONAL SECURITY SERVICE			50.00	11/08/2017	
Dep: 680747	11/08/2017	GENERAL FUND - Mail - Is OPERATING		Check	1547990	15142		SALLY'S BEAUTY CO	2017-2018		50.00	11/08/2017	
Dep: 680840	11/08/2017	GENERAL FUND - Mail - Is OPERATING		Check	0002722	27770		SHEAR IMAGES BEAUTY SALON	2017-2018 priv license		20.00	11/13/2017	
Dep: 681152	11/09/2017	GENERAL FUND - Mail - Is OPERATING		Cash		18364		B&K CHEVRON	2017-2018 PRIV LICENSE		60.50	11/13/2017	
Dep: 681318	11/09/2017	GENERAL FUND - Mail - Is OPERATING		Check	0001009	33320		OUTFIELDER'S PIZZA,	2017-2018		20.00	11/13/2017	
Dep: 681645	11/13/2017	GENERAL FUND - Mail - Is OPERATING		Check	0002461	27756		SOUTHERN DEVELOPERS INC			22.20	11/20/2017	
Dep: 682772	11/14/2017	GENERAL FUND - Mail - Is OPERATING		Cash		31649		CHARRO'S HOT TAMALES & DINER,			22.20	11/20/2017	
Dep: 683084	11/15/2017	GENERAL FUND - Mail - Is OPERATING		Cash		30022		OLD TOWN COFFEE SHOP,	2017-2018		22.20	11/20/2017	
Dep: 683121	11/15/2017	GENERAL FUND - Mail - Is OPERATING		Check	0003057	30424		TEDDY BEAR HOUSE MUSEUM, THE	2017-2018 PRIV LICENSE		96.00	11/20/2017	
Dep: 683967	11/20/2017	GENERAL FUND - Mail - Is OPERATING		Check	2517773	18399		AARON RENTS	2017-2018		440.00	11/20/2017	
Dep: 685038	11/28/2017	GENERAL FUND - Mail - Is OPERATING		Check	0000456	31376		PARIS NAILS	2017-2018 PRIV LICENSE		20.00	12/05/2017	
Dep: 685045	11/28/2017	GENERAL FUND - Mail - Is OPERATING		Cash		15905		BARZE' PLACE ANTIQUE & COLLECT	2017-2018 priv license		22.20	12/05/2017	
Dep: 685094	11/28/2017	GENERAL FUND - Mail - Is OPERATING		Cash		33464		CLASSIC TOWING1	2017-2018 PRIV LICENSE		20.00	12/05/2017	
Dep: 685171	11/29/2017	GENERAL FUND - Mail - Is OPERATING		Cash		33465		LAKEVIEW PHYSICIAN GROUP			20.00	12/05/2017	
Dep: 685614	12/01/2017	GENERAL FUND - Mail - Is OPERATING		Cash		00070		LEISHA'S DANCE SCHOOL	2017-2018 PRIV LICENSE		22.20	12/05/2017	
Dep: 685669	12/01/2017	GENERAL FUND - Mail - Is OPERATING		Cash		33470		HOME STUDY SOLUTIONS, LLC	2017-2018 PRIV		20.00	12/05/2017	
Dep: 685785	12/01/2017	GENERAL FUND - Mail - Is OPERATING		Check	0004941	30785		ARX DISASTER MANAGEMENT INC	2016-2017		24.20	12/05/2017	
Dep: 685786	12/01/2017	GENERAL FUND - Mail - Is OPERATING		Check	0004941	30785		ARX DISASTER MANAGEMENT INC	2017-2018		22.60	12/05/2017	
Dep: 686330	12/06/2017	GENERAL FUND - Mail - Is OPERATING		Cash		02696		JONES, VALERIE	2013-2014 priv license		30.00	12/14/2017	
Dep: 686332	12/06/2017	GENERAL FUND - Mail - Is OPERATING		Cash		02696		JONES, VALERIE	2014-2015		30.00	12/14/2017	
Dep: 686333	12/06/2017	GENERAL FUND - Mail - Is OPERATING		Cash		02696		JONES, VALERIE	2015-2016		33.00	12/14/2017	
Dep: 686334	12/06/2017	GENERAL FUND - Mail - Is OPERATING		Cash		02696		JONES, VALERIE	2016-2017		22.20	12/14/2017	
Dep: 686335	12/06/2017	GENERAL FUND - Mail - Is OPERATING		Cash		02696		JONES, VALERIE	2017-2018		20.00	12/14/2017	
Dep: 686438	12/06/2017	GENERAL FUND - Mail - Is OPERATING		Cash		31105		L & S BODY SHOP,			22.20	12/14/2017	
Dep: 688292	12/12/2017	GENERAL FUND - Mail - Is OPERATING		Check	0010517	27837		MARILYN'S EXTREME STUDIO	2017-2018 PRIV LICENSE		22.40	12/14/2017	
Dep: 688587	12/14/2017	GENERAL FUND - Mail - Is OPERATING		Check	0001583	28998		HAPPY HOLLY	2017-2018		22.40	12/14/2017	
Dep: 688588	12/14/2017	GENERAL FUND - Mail - Is OPERATING		Check	0001583	29115		CRAZY CARLS	2017-2018		22.40	12/14/2017	
Dep: 688744	12/14/2017	GENERAL FUND - Mail - Is OPERATING		Cash		33501		TRE'CHIC	2017-2018 PRIV LICENSE		20.00	12/14/2017	

City of Picayune												
Browse Receipts [GENERAL FUND - OPERATING, by Date]											Page: 2	
Receipt#	Date	Deposit To	Drawer	Type	Reference	Lookup	Citation	Name	Description	Void Reason	Received	Deposit Date
Def 689756	12/18/2017	GENERAL FUND - Mail - Is OPERATING		Check	0003543	24986			GNC VITAMIN STORE, 2017-2018 priv license		22.40	1/02/2018
Def 690779	12/22/2017	GENERAL FUND - Mail - Is OPERATING		Check	0513060	33504			VALLEY SERVICES, INC		45.00	1/02/2018
Def 690910	12/27/2017	GENERAL FUND - Mail - Is OPERATING		Cash		31641			VAUGHN, JAQUELINE 2017-2018 PRIV LICENSE M		20.00	1/02/2018
Def 691150	12/29/2017	GENERAL FUND - Mail - Is OPERATING		Cash		33507			MPOWER HEALING 2017-2018 PRIV LICENSE		20.00	1/02/2018
											1,428.30	

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The following roll call was made:

**VOTING YEA:** Mayor Pro Temp Valente Council Members Bumpers, Stevens, Breland and Gougnet

**VOTING NAY:** None

**ABSENT AND NOT VOTING:** Mayor Ed Pinero

**ABSTAINING AND NOT VOTING:** None

The motion was declared carried.

**ACKNOWLEDGE RECEIPT OF MONTHLY PUBLIC RECORDS REQUEST REPORT**

Motion was made by Council Member Gouguet, seconded by Council Member Stevens to acknowledge receipt of monthly Public Records Request report for the months of November and December 2017.

<b>CITY OF PICAYUNE REPORT OF PUBLIC RECORDS REQUESTS NOVEMBER 2017</b>				
<b>DATE</b>	<b>PERSON REQUESTING</b>	<b>SUBJECT MATTER</b>	<b>DATE FILLED/ DENIED</b>	<b>ACTION</b>
11/30/17	PICAYUNE HOUSING AUTHORITY	RECORD'S CHECK & FINGERPRINTS	11/30/17	APPROVED
11/30/17	LEXIS NEXIS	ACCIDENT REPORT # 2017-11-1973	11/30/17	APPROVED
11/30/17	LEXIS NEXIS	ACCIDENT REPORT # 2017-11-1159	11/30/17	APPROVED
11/30/17	LEXIS NEXIS	ACCIDENT REPORT # 2017-11-0702	11/30/17	APPROVED
11/30/17	FARM BUREAU	ACCIDENT REPORT # 2017-11-1237	11/30/17	APPROVED
11/20/17	MICHAEL HOWELL	ACCIDENT REPORT # 2017-11-0913	11/20/17	APPROVED
11/17/17	LEXIS NEXIS	ACCIDENT REPORT # 2017-11-0512	11/17/17	APPROVED
11/17/17	LEXIS NEXIS	ACCIDENT REPORT # 2017-07-0553	11/17/17	APPROVED
11/17/17	LEXIS NEXIS	ACCIDENT REPORT # 2017-010-2799	11/17/17	APPROVED
11/17/17	LEXIS NEXIS	ACCIDENT REPORT # 2017-11-0795	11/17/17	APPROVED
11/17/17	LEXIS NEXIS	ACCIDENT REPORT # 2017-10-2870	11/17/17	APPROVED
11/17/17	LEXIS NEXIS	ACCIDENT REPORT # 2017-11-0712	11/17/17	APPROVED
11/17/17	LEXIS NEXIS	ACCIDENT REPORT # 2017-11-0719	11/17/17	APPROVED
11/17/17	LEXIS NEXIS	ACCIDENT REPORT # 2017-11-0352	11/17/17	APPROVED
11/17/17	LEXIS NEXIS	ACCIDENT REPORT # 2017-10-3236	11/17/17	APPROVED
11/15/17	PCA INVESTIGATIONS LLC	ACCIDENT REPORT # 2017-10-0256	11/15/17	APPROVED
11/15/17	LEXIS NEXIS	ACCIDENT REPORT # 2017-10-0256	11/15/17	APPROVED
11/30/17	LEXIS NEXIS	ACCIDENT REPORT # 2017-11-0980	11/30/17	APPROVED
11/15/17	ALFA INSURANCE COMPANY	ACCIDENT REPORT # 2017-10-0256	11/15/17	APPROVED
11/15/17	FARM BUREAU	ACCIDENT REPORT # 2017-10-1633	11/15/17	APPROVED
11/15/17	METROPOLITAN REPORTING BUREAU	ACCIDENT REPORT # 2017-10-2319	11/15/17	APPROVED
11/15/17	LEXIS NEXIS	ACCIDENT REPORT # 2017-11-0228	11/15/17	APPROVED
11/14/17	MEGGAN CUNNINGHAM	ACCIDENT REPORT # 2017-11-0040	11/14/17	APPROVED
11/08/17	LEXIS NEXIS	ACCIDENT REPORT # 2017-10-2800	11/08/17	APPROVED
11/08/17	LEXIS NEXIS	ACCIDENT REPORT # 2017-10-02878	11/08/17	APPROVED
11/08/17	LEXIS NEXIS	ACCIDENT REPORT # 2017-10-2799	11/08/17	APPROVED
11/08/17	MORRIS BART, LTD	ACCIDENT REPORT # 2017-10-2800	11/08/17	APPROVED
11/02/17	LEXIS NEXIS	ACCIDENT REPORT # 2017-10-2800	11/02/17	APPROVED
11/02/17	LEXIS NEXIS	ACCIDENT REPORT # 2017-10-2338	11/02/17	APPROVED
11/02/17	LEXIS NEXIS	ACCIDENT REPORT # 2017-10-2126	11/02/17	APPROVED
11/02/17	LEXIS NEXIS	ACCIDENT REPORT # 2017-10-2052	11/02/17	APPROVED
11/02/17	LEXIS NEXIS	ACCIDENT REPORT # 2017-10-1590	11/02/17	APPROVED
11/02/17	LEXIS NEXIS	ACCIDENT REPORT # 2017-10-2345	11/02/17	APPROVED
11/01/17	LEXIS NEXIS	ACCIDENT REPORT # 2017-10-2332	11/01/17	APPROVED
11/01/17	METROPOLITAN REPORTING BUREAU	ACCIDENT REPORT # 2017-10-0251	11/01/17	APPROVED
11/01/17	METROPOLITAN REPORTING BUREAU	ACCIDENT REPORT # 2017-07-1220	11/01/17	APPROVED
11/01/17	LEXIS NEXIS	ACCIDENT REPORT # 2017-10-2655	11/01/17	APPROVED
11/01/17	LEXIS NEXIS	ACCIDENT REPORT # 2017-10-2655	11/01/17	APPROVED
11/02/17	CAROL KELLY	ACCIDENT REPORT # 2017-10-2091	11/02/17	APPROVED
11/02/17	MARK A DAVIS	ACCIDENT REPORT # 2017-10-3067	11/02/17	APPROVED
11/02/17	LEXIS NEXIS	ACCIDENT REPORT # 2017-10-1869	11/02/17	APPROVED
11/02/17	LEXIS NEXIS	ACCIDENT REPORT # 2017-10-2454	11/02/17	APPROVED
11/02/17	PROGRESSIVE INSURANCE COMPANY	ACCIDENT REPORT # 2017-10-2345	11/02/17	APPROVED
11/06/17	ALBERT SCHWINDLING	ACCIDENT REPORT # 2017-10-3236	11/06/17	APPROVED
11/07/17	PATRICK MARTIN	RECORD'S CHECK	11/07/17	APPROVED
11/08/17	BRENNEN LARK	INCIDENT REPORT # 2017-10-3259	11/08/17	APPROVED
11/08/17	CHRISTINE NECAISE	RECORD'S CHECK	11/08/17	APPROVED
11/09/17	CHURCK MITCHELL	ACCIDENT REPORT # 2017-08-0567	11/09/17	APPROVED
11/09/17	CHERROME HUGHES	RECORD'S CHECK	11/09/17	APPROVED
11/13/17	DANIELLE SPENCER	INCIDENT REPORT # 2017-10-1300	11/13/17	APPROVED
11/14/17	NANCY PRZEBOWSKI	RECORD'S CHECK	11/14/17	APPROVED

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11/15/17	JEANNA BURKETT	RECORD'S CHECK	11/15/17	APPROVED
11/15/17	HANNAH STRICKLAND	RECORD'S CHECK	11/15/17	APPROVED
11/21/17	DACID RIMKUS	ACCIDENT REPORT # 11/21/17	11/21/17	APPROVED
11/21/17	ALEXIS WISE	INCIDENT REPORT # 2017-11-0876	11/21/17	APPROVED
11/22/17	JAME HEAD	RECORD'S CHECK	11/22/17	APPROVED
11/22/17	BOBBY DIXION	ACCIDENT REPORT # 2017-11-1615	11/22/17	APPROVED
11/27/17	LARRY WHITTEN	ACCIDENT REPORT # 2017-11-2258	11/27/17	APPROVED
11/29/17	MARY HENSIEK	ACCIDENT REPORT # 2017-11-2125	11/29/17	APPROVED
11/29/17	WILLIAM COOK	INCIDENT REPORT # 2017-10-1001	11/29/17	APPROVED
11/30/17	SHAUN THORNTON	ACCIDENT REPORT # 2017-11-1537	11/30/17	APPROVED

CITY OF PICAYUNE REPORT OF PUBLIC RECORDS REQUESTS DECEMBER 2017				
DATE	PERSON REQUESTING	SUBJECT MATTER	DATE FILLED/ DENIED	ACTION
12/29/17	PICAYUNE HOUSING AUTHORITY	RECORD'S CHECK & FINGERPRINTS	12/29/17	APPROVED
12/29/17	LEXIS NEXIS	ACCIDENT REPORT # 2017-12-1086	12/29/17	APPROVED
12/29/17	LEXIS NEXIS	ACCIDENT REPORT # 2017-12-0846	12/29/17	APPROVED
12/29/17	LEXIS NEXIS	ACCIDENT REPORT # 2017-12-0785	12/29/17	APPROVED
12/29/17	LEXIS NEXIS	ACCIDENT REPORT # 2017-12-1132	12/29/17	APPROVED
12/29/17	LEXIS NEXIS	ACCIDENT REPORT # 2017-12-1433	12/29/17	APPROVED
12/29/17	LEXIS NEXIS	ACCIDENT REPORT # 2017-12-1039	12/29/17	APPROVED
12/29/17	LEXIS NEXIS	ACCIDENT REPORT # 2017-12-1086	12/29/17	APPROVED
12/28/17	LEXIS NEXIS	ACCIDENT REPORT # 2017-12-1238	12/28/17	APPROVED
12/28/17	LEXIS NEXIS	ACCIDENT REPORT # 2017-12-1357	12/28/17	APPROVED
12/28/17	LEXIS NEXIS	ACCIDENT REPORT # 2017-12-0828	12/28/17	APPROVED
12/28/17	PROGRESSIVE INSURANCE COMPANY	ACCIDENT REPORT # 2017-12-0663	12/28/17	APPROVED
12/28/17	MARIE BOND	ACCIDENT REPORT # 2017-03-0328	12/28/17	APPROVED
12/28/17	FARM BUREAU	ACCIDENT REPORT # 2017-12-0834	12/28/17	APPROVED
12/28/17	FARM BUREAU	ACCIDENT REPORT # 2017-12-0428	12/28/17	APPROVED
12/11/17	PHILLIP NAMETH	ACCIDENT REPORT # 2017-12-0323	12/11/17	APPROVED
12/08/17	LEXIS NEXIS	ACCIDENT REPORT # 2017-11-2534	12/08/17	APPROVED
12/08/17	LEXIS NEXIS	ACCIDENT REPORT # 2017-11-2239	12/08/17	APPROVED
12/08/17	LEXIS NEXIS	ACCIDENT REPORT # 2017-11-2232	12/08/17	APPROVED
12/07/17	KEY POINT GOV'T	RECORD'S CHECK	12/07/17	APPROVED
12/07/17	ALFA INSURANCE COMPANY	ACCIDENT REPORT # 2017-11-2258	12/07/17	APPROVED
12/07/17	FARM BUREAU	ACCIDENT REPORT # 2017-11-2192	12/07/17	APPROVED
12/07/17	ENSEARCH EXPRESS	INCIDENT REPORT # 2017-02-1661	12/07/17	APPROVED
12/07/17	PROGRESSIVE INSURANCE COMPANY	ACCIDENT REPORT # 2017-11-2514	12/07/17	APPROVED
12/07/17	APRIL BELLE	RECORDS CHECK	12/07/17	APPROVED
12/04/17	DONNA LILLY	INCIDENT REPORT # 2017-11-2232	12/04/17	APPROVED
12/08/17	LEXIS NEXIS	ACCIDENT REPORT # 2017-11-1852	12/08/17	APPROVED
12/04/17	IKE STEWART	INCIDENT REPORT # 2017-11-0484	12/04/17	APPROVED
12/05/17	TIFFANY WILLIAMS	ACCIDENT REPORT # 2017-12-0285	12/05/17	APPROVED
11/30/17	TIFFANY WILLIAMS	ACCIDENT REPORT # 2017-12-0185	11/30/17	APPROVED
12/08/17	LEXIS NEXIS	ACCIDENT REPORT # 2017-11-2176	12/08/17	APPROVED
12/08/17	LEXIS NEXIS	ACCIDENT REPORT # 2017-11-2125	12/08/17	APPROVED
12/05/17	THERESA LESLIE	ACCIDENT REPORT # 2017-11-2176	12/05/17	APPROVED
12/08/17	GO AUTO INSURANCE	INCIDENT REPORT # 2017-11-0180	12/08/17	APPROVED
12/08/17	FARM BUREAU	ACCIDENT REPORT # 2017-11-2232	12/08/17	APPROVED
12/08/17	FARM BUREAU	ACCIDENT REPORT # 2017-11-2484	12/08/17	APPROVED
12/11/17	MARY PALMER	ACCIDENT REPORT # 2017-12-0179	12/11/17	APPROVED
12/11/17	RAYNEL DECOURCY	ACCIDENT REPORT # 2017-12-2421	12/11/17	APPROVED
12/11/17	KEISHA JARRELL	ACCIDENT REPORT # 2017-12-0714	12/11/17	APPROVED
12/11/17	LAVI BEN ISRAEL	RECORD'S CHECK	12/11/17	APPROVED
12/11/17	HAZEL JEFFRIES	ACCIDENT REPORT # 2017-12-0419	12/11/17	APPROVED
12/13/17	SCOTT HILLERY FOR BELINDA HILERY	ACCIDENT REPORT # 2017-12-0785	12/13/17	APPROVED
12/13/17	LEXIS NEXIS	ACCIDENT REPORT # 2017-11-2424	12/13/17	APPROVED

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12/13/17	LEXIS NEXIS	ACCIDENT REPORT # 2017-12-0045	12/13/17	APPROVED
12/13/17	LEXIS NEXIS	ACCIDENT REPORT # 2017-12-0033	12/13/17	APPROVED
12/13/17	MORRIS BART, LTD	ACCIDENT REPORT # 2017-12-0323	12/13/17	APPROVED
12/13/17	PCA INVESTIGATIONS	INCIDENT REPORT # 2017-12-0323	12/13/17	APPROVED
12/14/17	LEXIS NEXIS	ACCIDENT REPORT # 2017-12-0159	12/14/17	APPROVED
12/14/17	LEXIS NEXIS	ACCIDENT REPORT # 2017-12-0323	12/14/17	APPROVED
12/20/17	DARIUS ZOLLER	ACCIDENT REPORT # 2017-12-0846	12/20/17	APPROVED
12/13/17	METROPOLITAN REPORTIN BUREAU	ACCIDENT REPORT # 2017-11-1562	12/13/17	APPROVED
12/13/17	LEXIS NEXIS	ACCIDENT REPORT # 2017-12-0405	12/13/17	APPROVED
12/14/17	LEXIS NEXIS	ACCIDENT REPORT # 2017-04-1318	12/14/17	APPROVED
12/14/17	LEXIS NEXIS	ACCIDENT REPORT # 2017-11-2547	12/14/17	APPROVED
12/13/17	LEXIS NEXIS	ACCIDENT REPORT # 2017-12-0323	12/13/17	APPROVED

The following roll call was made:

**VOTING YEA:** Mayor Pro Temp Valente Council Members Bumpers, Stevens, Breland and Gouquet

**VOTING NAY:** None

**ABSENT AND NOT VOTING:** Mayor Ed Pinero

**ABSTAINING AND NOT VOTING:** None

The motion was declared carried.

**AUTHORIZE MAYOR'S SIGNATURE ON 2018 MOA FOR CONTINUATION IN THE MISSISSIPPI MAIN STREET ASSOCIATION MAIN STREET PROGRAM**

Motion was made by Council Member Breland, seconded by Council Member Gouquet to authorize Mayor's signature on MOA for continuation in the Mississippi Main Street Association Main Street Program.

Please submit the initialed and signed 2017 Memorandum of Agreement, dues payment for 2017, and all required additional materials by JANUARY 31, 2017 to Mississippi Main Street Association, P.O. Box 55747, Jackson, MS 39296.



**2017 MEMORANDUM OF AGREEMENT  
FOR CONTINUATION  
IN THE MISSISSIPPI MAIN STREET ASSOCIATION  
MAIN STREET PROGRAM**

This agreement is entered into and executed by the Mississippi Main Street Association (MMSA) and the *City of Picayune* and sponsoring organization *Picayune Main Street, Inc.*

This agreement is for the purpose of continued participation in the Mississippi Main Street Program. MMSA is under contract with the Mississippi Development Authority to administer the Main Street Program and to provide technical assistance and training to selected communities. The parties agree to the following:

**Section I: MMSA Agrees To:**

1. Designate an MMSA team member to be the point of contact for the local program director. This team member will be available to answer questions, provide collateral materials, review and approve monthly reports and conduct basic ongoing training for the certified main street program.
2. Provide at least one annual Main Street Four Point Approach™ 101 training open to all program directors, local board members, local committee members and local government representatives from the Main Street communities. MMSA will provide all necessary materials related to training.
3. Provide regional training and meeting opportunities for local program directors.
4. Hold an annual program directors' retreat.
5. Provide an on-site work session, as requested by the local program director, for development of goals, objectives and guidance with the local program's annual work plan.
6. MMSA will also provide guidelines, updates and other materials designed to assist in the ongoing educational process.
7. Provide quarterly regional trainings, workshops or conferences to further develop and refine the skills of the program director and local participants. (Each local program is required to send a representative to at least three of these trainings per year.) The National Main Street Conference, Back Stage Pass, and the Destination Downtown Conference both qualify as "official training."
8. Provide one on-site technical visit and other technical services as requested by the local program director. A technical assistance form must be filled out and sent to the Director of Field Services. At that point, the request will be put in the queue and will be considered in the order of other pending requests. Matching funds from the local program may be

required. Technical services may include, but are not limited to: design services (design renderings, design guidance, assistance with design guidelines or ordinances, historic preservation, tax credits, etc.), market analysis, new director training, communications & marketing assistance, retail training or assistance, festival development or evaluation, small event development or evaluation, volunteer training, budget development, economic development projects, and business recruitment, retention & expansion assistance.

9. Facilitate and promote ongoing media coverage of the Mississippi Main Street Program and its individual local programs.
10. Provide and grant each certified Main Street program use of the official MMSA Community logo and other promotional materials with the Mississippi Main Street Association branding.
11. Conduct periodic on-site evaluations of each program's progress as needed or requested by local program director.
12. Provide all member programs with regular updates on industry news, grant opportunities and information from our partner organizations.
13. Provide legislative education and advocacy for our member programs on the local, state and national level.
14. Approve and monitor requested data from monthly reports submitted by local program in a timely manner.
15. Provide an Annual Awards application where the local program may submit nominations and be judged by an impartial jury of professionals with the opportunity of winning and being recognized at the Annual Awards Luncheon in June.

**Section II: The Community Agrees To: (please initial each item)**

- \_\_\_ 1. Continue to employ a Director/Program Coordinator who will be responsible for the day-to-day administration of the Main Street Program.
- \_\_\_ 2. Expend funds and in-kind services for maintaining an office with the necessary travel and operating budget for the local director to attend meetings, state trainings and other events as needed.
- \_\_\_ 4. Continue to implement the Four Point Approach™ methodology recommended by the National Main Street Center and the Mississippi Main Street Association, including development of an annual written Work Plan for the local Main Street Program and the establishment of a strong, broad-based organizational system to include projects (with a designated chairperson and task team) with transformational strategies in organization, promotion, design and economic vitality.
- \_\_\_ 5. File all applicable IRS forms in accordance with state and federal taxation laws. Programs may be required to register as a Mississippi charitable organization with the Mississippi Secretary of State's office.
- \_\_\_ 6. Provide information and reporting for monitoring the progress of the Main Street Program, submit regular monthly reports using online format provided by MMSA, and provide other information requested by MMSA on or before the identified deadlines.
- \_\_\_ 7. Send the local program director (or \*another representative) to three MMSA trainings per year. The community shall be responsible for the director's travel costs and expenses associated with these meetings. \*If the director cannot attend, another program representative should attend to represent the community.

Important: MMSA allows for training substitutions when necessary. The approved substitutions for a missed training are: MEDC Annual Meeting or MEDC Winter Conference, MHT Annual Meeting, MDAH Preservation Boot Camp and the National Main Street Conference. It is the director's responsibility to email confirmation to MMSA that an approved substitute training was attended.

\_\_\_ 8. Fill out the MMSA technical assistance form when requesting a service. The Director of Field Services will take into consideration: if the local Main Street program is certified and in good standing with the current MOA, if necessary funds are available or whether a match from the local program is required, and consider when the request arrives in consideration of prior requests from other local programs.

\_\_\_ 9. Maintain an active membership and current fee-paid status in the Mississippi Main Street Association, participating at the Main Street Program membership level.

\_\_\_ 10. Make best effort to include the MMSA logo on printed and electronic materials (website, newsletters, Facebook, etc.).

\_\_\_ 11. Be a Network Member, in good standing, of the National Main Street Center.

\_\_\_ 12. Maintain broad-based public and private sector community support for the local program.

\_\_\_ 13. Provide the MMSA Director of Training & Information Services news of your local program's endeavors, accomplishments and events in order that MMSA may promote them in all of our mediums.

**Section III: MMSA and The Community jointly agree that:**

1. The term of this agreement shall be for one calendar year, beginning on January 1, 2017 and ending on December 31, 2017. It may be extended or revised by both parties.

2. If funds anticipated for continued fulfillment are, at any time, not forthcoming or insufficient for continuation of the contractual agreement, then either party shall have the right to amend or terminate this agreement without penalty by giving not less than sixty (60) days written notice to the other party.

3. Should a local Main Street program fail to comply with the provisions of this annual Memorandum of Agreement (MOA), the Main Street State Board of Directors may choose to have the Executive Director send that program a written initial warning. At that time the local program will be placed on probationary status and ineligible for any services from MMSA until the program is compliant. The probation period will be extended for up to one year.

4. Should a program find itself on probation, MMSA will help the community draft a plan to regain their certification as a designated Main Street community, if the community so desires. If the local program fails to comply with the provisions of the annual MOA within the one-year probation period, the program will be de-certified from MMSA with an official written letter from the Executive Director on behalf of the MMSA Board. At that point, the community would have to start a new application process if they wish to rejoin the association.

5. They shall jointly hold each other harmless for any activities of the other including but not limited to general liability, automobile liability, worker's compensation and employer's liability.

**Witness whereof, the parties have executed this agreement.**

By: Edward Pinero Picayune MS 39466  
MAYOR COMMUNITY

LOCAL BOARD PRESIDENT/CHAIRPERSON Picayune MS 39466

Name (printed): Bill Edwards Bill Edwards

Bill Edwards Date signed: \_\_\_\_\_  
SPONSORING ORGANIZATION

\*\*\*\*\*

BY: \_\_\_\_\_ Date: \_\_\_\_\_  
Suzanne Smith, MMSA Board President

**Required Attachments and Enclosures**

The following documents must be attached to this signed and completed Memorandum of Agreement and submitted to MMSA by the January 31, 2017 deadline:

- \_\_\_\_ 1. Payment of 2017 MMSA dues. The invoice is emailed to the program Director on record.
- \_\_\_\_ 2. A copy of the community's current Main Street Program Budget
- \_\_\_\_ 3. A copy of the community's Program of Work for 2017
- \_\_\_\_ 4. A complete list of local board members, including names and email addresses
- \_\_\_\_ 5. A copy of the most recent downtown district boundary map

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The following roll call was made:

**VOTING YEA:** Mayor Pro Temp Valente Council Members Bumpers, Stevens, Breland and Gouquet

**VOTING NAY:** None

**ABSENT AND NOT VOTING:** Mayor Ed Pinero

**ABSTAINING AND NOT VOTING:** None

The motion was declared carried.

**APPROVE REQUEST TO CONDUCT A BRICK BACKSTOP AND ASPHALT SPONSORSHIP AT FRIENDSHIP PARK AND ACCEPT DONATIONS FOR SAID SPONSORSHIP**

Motion was made by Council Member Gouguet, seconded by Council Member Stevens to approve request from Parks Director, Trevor Adam, to conduct a brick backstop and asphalt sponsorship at Friendship Park and accept donations in the amount of \$5,000.00.

The following roll call was made:

**VOTING YEA:** Mayor Pro Temp Valente Council Members Bumpers, Stevens, Breland and Gouguet

**VOTING NAY:** None

**ABSENT AND NOT VOTING:** Mayor Ed Pinero

**ABSTAINING AND NOT VOTING:** None

The motion was declared carried.

**APPROVE APPLICATION FOR MDOT TRANSPORTATION ALTERNATIVE PROJECT FUNDS ALONG HIGHLAND PARKWAY**

Motion was made by Council Member Gouguet, seconded by Council Member Breland to approve application for MDOT Transportation Alternative Project funds for lights and sidewalks along Highland Parkway and certify that no known foreseeable legal impediments exist that would prohibit completion of the project and that the project complies with applicable codes, standards and/or regulations required for completion.

**THE CITY OF PICAYUNE**  
**TRANSPORTATION ALTERNATIVES PROGRAM 2018**  
**MISSISSIPPI DEPARTMENT OF TRANSPORTATION**

**FOR**

**HIGHLAND PARKWAY**  
**STREET LIGHTING & SIDEWALKS**  
**PEARL RIVER COUNTY, MS**

**PICAYUNE, MS**

**JANUARY 2018**

**City of**  
**Picayune**  
**MISSISSIPPI**

Prepared By:



DUNGAN ENGINEERING, P.A.  
925 GOODYEAR BOULEVARD  
PICAYUNE, MISSISSIPPI 39466  
(601) 799-1037

**TRANSPORTATION ALTERNATIVES  
PROJECT APPLICATION**

**DATE:**

1/29/2018

**APPLICANT/LPA: (City, Town, College, etc.)**

City of Picayune

**CONTACT PERSON: (LPA Official, City Engineer, Public Works Director, etc.)**

<b>Name:</b> Ed Pinero	<b>Title:</b> Mayor
------------------------	---------------------

**ADDRESS:**

203 Goodyear Boulevard		
<b>City:</b> Picayune	<b>State:</b> MS	<b>Zip:</b> 39466

**TELEPHONE NUMBER:**

601-799-5543

**EMAIL ADDRESS**

ahinton@picayune.ms.us

**PROJECT DESCRIPTION:**

Highland Parkway Sidewalks & Street Lighting
Highland Parkway has some sidewalks available with street lighting on the south end of the parkway, (nearest Highway 43), for pedestrians to safely walk.
However the majority of the parkway has no sidewalks and has no lighted areas for pedestrians to safely walk. Some areas along the parkway have drop-offs without a barrier that present a hazard for pedestrians. The shoulders along the parkway are uneven presenting unsafe walking conditions.
The proposed project includes the construction of sidewalks, compliant with the Americans with Disabilities Act, and barriers at hazardous drop-offs. The project also includes street lighting installed along the remaining route of Highland Parkway to US Highway 11 to provide a safe travel path for pedestrians as they walk along the parkway and for motorist traveling the parkway.

Projected Project Costs	FEDERAL SHARE* 80% of Total Project Cost	LPA SHARE 20% Local Fund Match	TOTAL
	\$ 406,447.00	\$ 142,256.45	\$ 548,703.45

\*Maximum Federal Share = 80% of Total Cost

**LPA Official Signature:** Ed Pinero  
**Title:** MAYOR

Revised: 10/25/2017

**Transportation Alternative (TA)  
Project Application Budget Form**

1. Date: 1/29/2018 2. County: Pearl River
3. Applicant: City of Picayune (Local Public Agency) 4. DUNS # 092683457
5. Address: 203 Goodyear Boulevard 6. Phone: 601-799-5543
7. Project Type:  TA  SRTS
8. Project Location Zip+4 Digit Extension 39466+5575
9. Rails Crossing in Project:  Yes  No
10. ROW Required:  Yes  No Estimated Parcels: \_\_\_\_\_
11. Utilities in Conflict:  Yes  No List all known: Water & Sewer
12. Special Match Credit will not be allowed for this round of applications

13. Estimated Project Cost and Project Funding:

ESTIMATED PROJECT COST		TOTAL	CONSTRUCTION PHASE FUNDING	
PE and Design Costs		\$ 40,644.70	Requested LPA Federal Aid Funds	
Right-of-Way (ROW) Costs				
Other Costs				
<b>Sub-total PE &amp; ROW</b>		\$ 40,644.70	Federal Share	\$ 406,447.00
Construction Costs		\$ 406,447.00	Local Share	\$ 142,256.45
Construction Engineering (15% Const. Cost)		\$ 60,967.05	Total	\$ 548,703.45
Testing (5% Const. Cost)		\$ 20,322.35	Federal Share should be 80% of sub-total construction unless seeking Special Match and then Federal Share should be 80% of total project cost. <b>The final amount of Federal money awarded may or may not be the amount requested.</b>	
Contingency (5% Const Cost)		\$ 20,322.35		
<b>Sub-total Construction Cost</b>		\$ 508,058.75		
<b>TOTAL PROJECT COST</b>		\$ 548,703.45		

This form shall be included in all applications and will be used in the ultimate determination of Federal funds awarded.

14. SUBMITTED BY:  
Applicant: Ed Pinero  
(Signature)

Title: Mayor  
(Mayor, Pres. Board Supervisors, Agency Head)

**Description of Proposed Project:**

This project will include the construction of concrete sidewalks, compliant with the Americans with Disabilities Act, along the north side of Highland Parkway that will connect to the existing sidewalk of the parkway. This project will include barriers at the existing hazardous areas with drop-offs along the route of the proposed sidewalks.

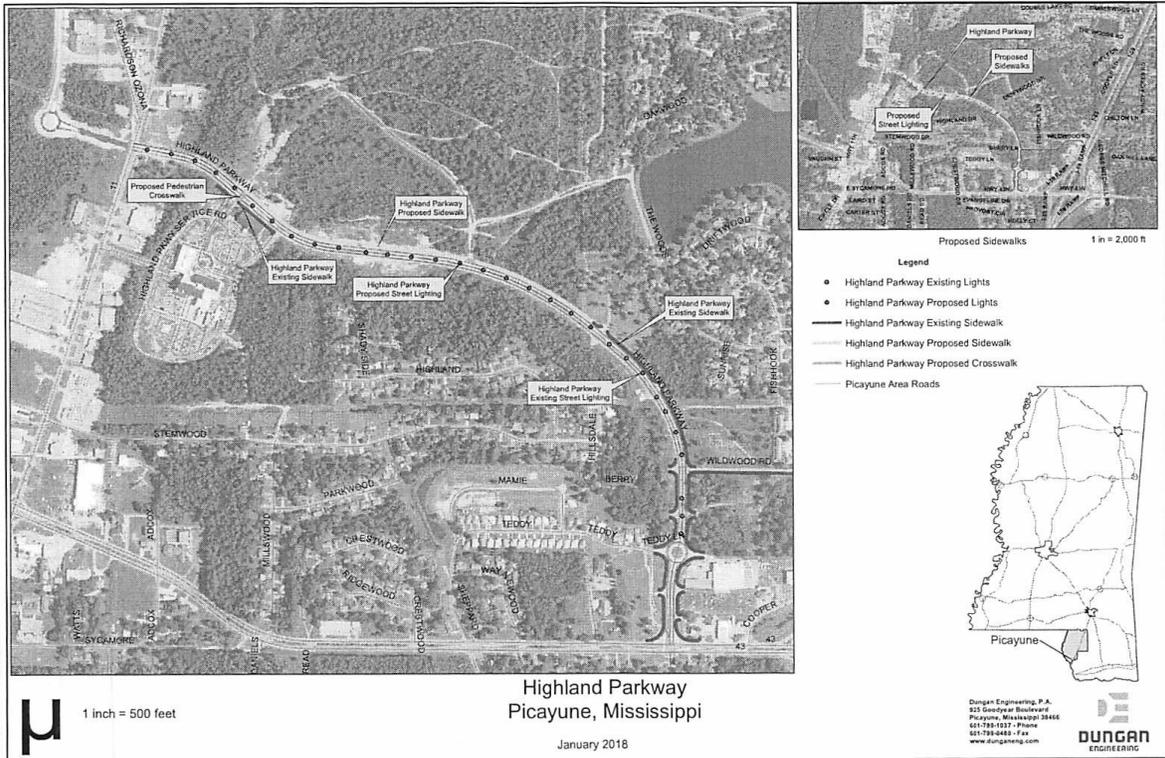
This project will also include street lighting along Highland Parkway from the existing lighting near MS Highway 43 to MS Highway 11.

**Benefits of Proposed Project:**

By constructing the proposed sidewalks along the north side of Highland Parkway a safe route will be provided for pedestrians to travel. The proposed barriers installed at the existing hazardous drop-offs along the route will provide a safe travel path for pedestrians walking along Highland Parkway.

The street lighting installed along Highland Parkway will provide a safe route for pedestrians as they walk along the sidewalk and for motorist traveling along the parkway. A few of the primary benefits of street lighting include the following:

1. Reduction of accidents.
2. Promotes and supports safe operation of vehicles at night by providing light beyond that provided by vehicle lights.
3. Enables motorist and pedestrians to identify other pedestrians, obstacles, and activities at a safe distance.
4. Facilitation of traffic flow.
5. Promotion of nighttime operation of businesses and industries.
6. Increased personal safety.
7. Security of the public.





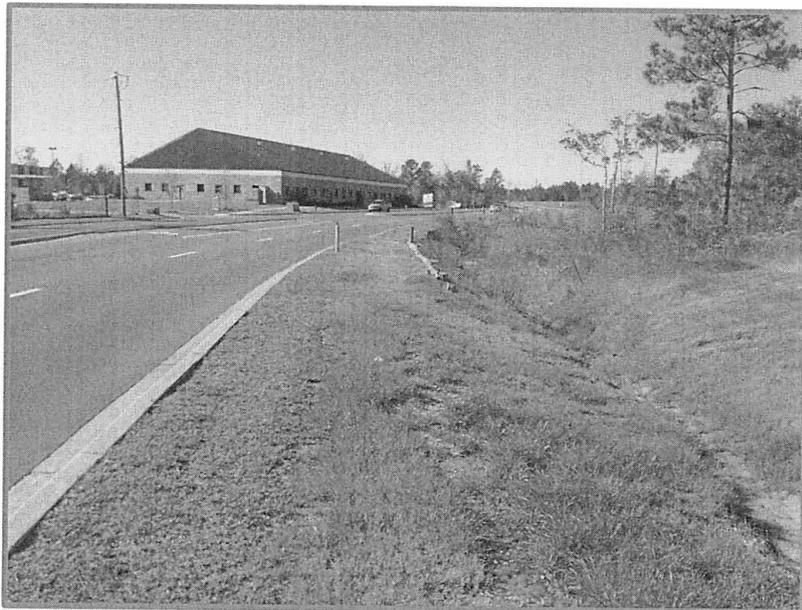
End of Existing Sidewalk along Highland Parkway - Facing West



End of Existing Street Lighting along Highland Parkway - Facing West



Highland Parkway - Facing West



Highland Parkway - Facing West

**Evidence of Eligibility:**

This project meets the eligibility requirements as set forth under 23 U.S.C. 133(h)(4)(B) that describes the eligible entities. Under this code, it states:

*“A local government: Local government entities include any unit of local government below State government agency, except for MPO. Examples include city, town, township, village, borough, parish, or county agencies. “*

This is evidence that the City of Picayune meets the eligibility requirements to receive Transportation Alternative Funds.

This project meets the eligibility requirements as set forth under 23 U.S.C. 133(b)(1) that describes the eligible projects. Under this code, it states:

*“Construction, planning, and design of on-road and off-road trail facilities for pedestrians, bicyclists, and other nonmotorized forms of transportation, including sidewalks, bicycle infrastructure, pedestrian and bicycle signals, traffic calming techniques, lighting and other safety-related infrastructure, and transportation projects to achieve compliance with the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.)”*

This is evidence that the Highland Parkway Street Lighting and Sidewalks Project meets the eligibility requirements to receive Transportation Alternative Funds.

**Environmental Review:**

Two areas of environmental concern were identified in the planning of this project. Both areas are small creeks or bodies of water that cross under the proposed project. Several Best Management Practices (BMP's) will be used to minimize or eliminate any environmental impact this project may have on the surrounding bodies of water.

The main environmental concern is the erosion of disturbed soil along the length of the project. The entire length of the project has a slight slope down to a drainage ditch, which then carries the water to the surrounding bodies of water. To eliminate the concern of eroded soils entering the surrounding bodies of water, three BMP's will be used. As the project begins, silt fence will be installed along the length of the project to eliminate the sheet flow that may carry eroded soils down the slope into the ditch. As a backup to the silt fence, we will use wattles in the ditch line to reduce the water velocity and prevent sediment from entering the bodies of water. As the sidewalk is completed, solid sod along with seeding and fertilizing will be required to reduce wind and water erosion.

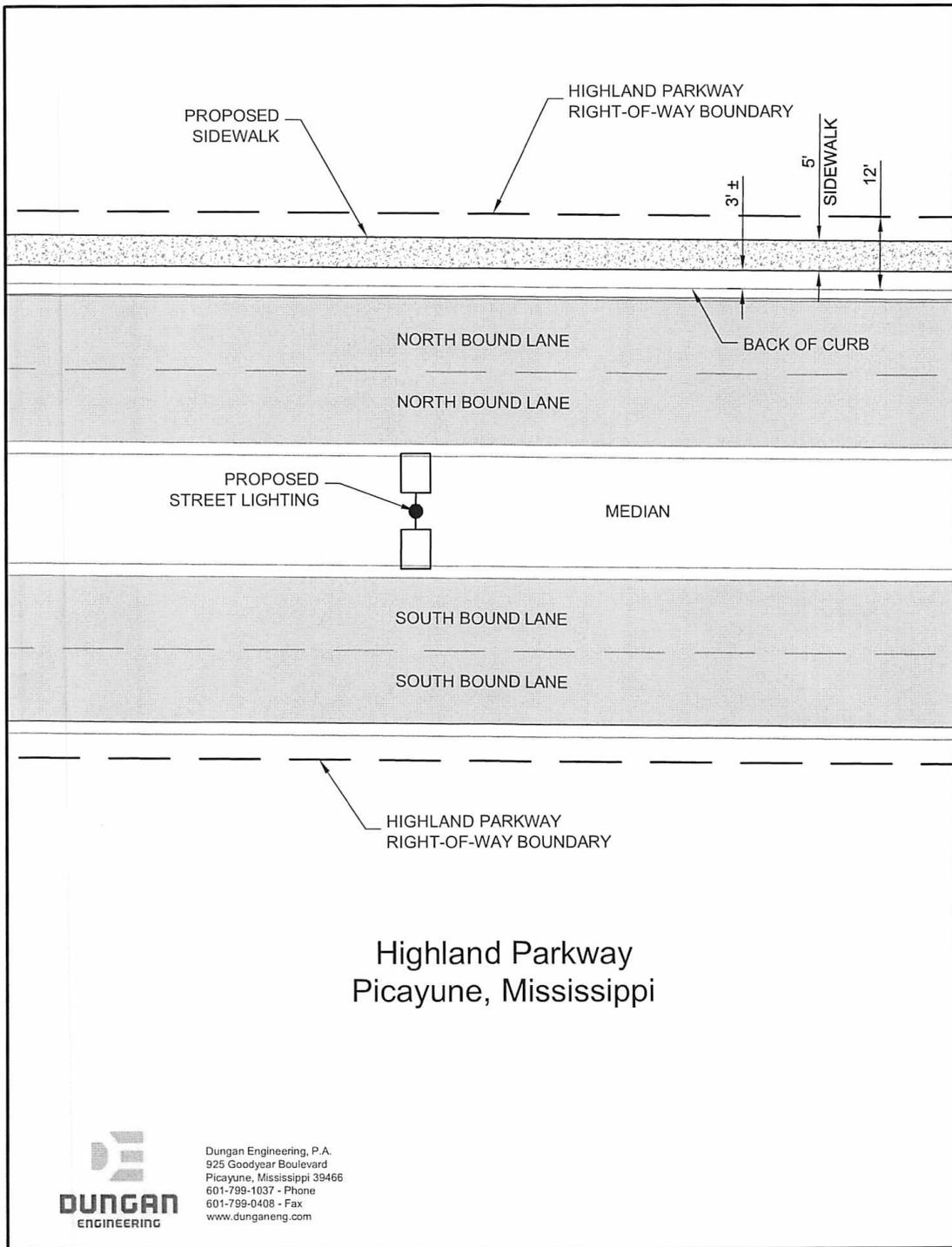
With these Best Management Practices in place, the environmental issues that arise from this project will be eliminated.

**Right of Way (ROW), Utilities & Easements:**

This project is located on a developed roadway which includes utilities. Sewer, water, and gas are all located at some point along the length of the project. To eliminate any potential problems, three methods of locating utilities will be utilized before any conflicts arise.

Before the project begins, locates will be called in to determine the location of these utilities. Another available resource is the as-built plans for the area that will give us locations of the utilities as they were installed. In critical areas where conflicts may arise, a pothole machine will be used to uncover the utility and make its exact location very clear.

By utilizing these three methods of locating utilities, any potential conflicts with the existing utilities should be eliminated.



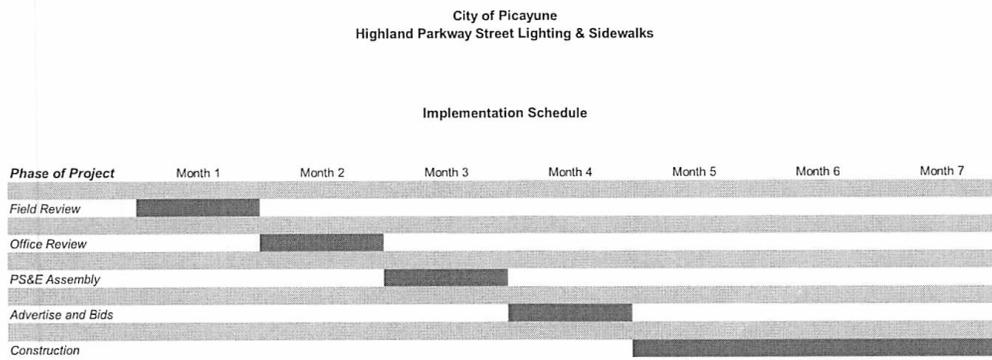


**Highland Parkway**  
Street Lighting & Sidewalks

**Budget**

<i>Item No.</i>	<i>Pay Item Description</i>	<i>Unit</i>	<i>Estimated Quantity</i>	<i>Unit Price</i>	<i>Item Total</i>
1	Mobilization	LS	1	\$ 3,500.00	\$ 3,500.00
2	Concrete Sidewalk	SY	1400	\$ 56.50	\$ 79,100.00
3	Concrete Sidewalk Requiring Barrier	SY	70	\$ 62.15	\$ 4,350.50
4	Sidewalk Barriers (required at drop-off hazards)	LF	125	\$ 140.00	\$ 17,500.00
5	ADA Truncated Dome Detectable Warning Surface	SF	80	\$ 30.00	\$ 2,400.00
6	Thermoplastic Striping @ Crosswalks	SF	455	\$ 2.30	\$ 1,046.50
7	Minor Grading	LS	1	\$ 3,000.00	\$ 3,000.00
8	Solid Sod	SF	500	\$ 0.50	\$ 250.00
9	Seed, Fertilize, & Mulch Disturbed Areas	LS	1	\$ 500.00	\$ 500.00
10	Street Lighting Assembly	EA	21	\$ 8,400.00	\$ 176,400.00
11	Underground Branch Circuit, Junction Boxes, Street Boring, etc.	EA	21	\$ 5,400.00	\$ 113,400.00
12	Underground Power Source with Service Equipment	EA	2	\$ 2,500.00	\$ 5,000.00
Total Construction Cost:					\$ 406,447.00
Contingency Cost:					\$ 20,322.35
Construction Engineering Cost:					\$ 60,967.05
Testing Cost:					\$ 20,322.35
PE and Design Costs					\$ 40,644.70
Total Cost:					\$ 548,703.45





The following roll call was made:

**VOTING YEA:** Mayor Pro Temp Valente Council Members Bumpers, Stevens, Breland and Gouquet

**VOTING NAY:** None

**ABSENT AND NOT VOTING:** Mayor Ed Pinero

**ABSTAINING AND NOT VOTING:** None

The motion was declared carried.

**MOTION TO ADJOURN**

Motion was made by Council Member Stevens, seconded by Council Member Gouquet to adjourn.

The following roll call was made:

**VOTING YEA:** Mayor Pro Temp Valente Council Members Bumpers, Stevens, Breland and Gouguet

**VOTING NAY:** None

**ABSENT AND NOT VOTING:** Mayor Ed Pinero

**ABSTAINING AND NOT VOTING:** None

The motion was declared carried.

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Ed Pinero, Mayor

ATTEST:

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Amber Hinton, City Clerk