APPLICATION FOR CASE REVIEW

(Revised 3/21/17)

CITY OF PICAYUNE
200 Hwy 11 South, Picayune, Mississippi
(601) 798-9779

DATE_____

I. **TYPE OF REQUEST** ***(These items require Public Hearings)***

*	( )	Zoning Change	$100.00 + Advertising
*	( )	Special Exception Use	$100.00 + Advertising
*	( )	Variance Request	$100.00 + Advertising
*	( )	Preliminary & Final Subdivision Plan	$300.00 + $5.00 per lot + Advertising
*	( )	Amendment and Change	$100.00 + Advertising + Attorney Fees
*	( )	Small Subdivision Request	$200.00 + Advertising

II. Statement clearly explaining the request being made for case review. (Attach Supplemental pages & plot plan if necessary.)_____
_____
_____
_____

Legal Description of Land: _____
Please attach a copy of **Warranty Deed or Lease Agreement** along with a Plat Map & Parcel Number from the Tax Office.

III. For property located at:_____
(Street Name) or (Legal Description)
ZONE:_____ COUNCIL DISTRICT_____ FLOOD ZONE: _____

IV. Ownership: "I the undersigned owner(s) or authorized agent, due hereby agree to all the rules and regulations as set forth in the City of Picayune Zoning Ordinance and all other Ordinances that pertain to said property and I also agree to pay all fees and charges as stated."

_____ _____
Name of Owner (s) Mailing Address

_____ _____
Telephone (s) Home – Office City State Zip

_____ _____
Signature of Owner Date Fee Paid

NOTATION: The following attachments must be submitted with application.

A. You **must** attach proof of authorization to sign for owner(s) when acting on their behalf.
B. Applicant **must** appear personally or through his/her agent at the scheduled meeting.
C. Claims of support or "no objections" from owner(s) of adjoining property should be substantiated in writing or by appearance of such owner(s) at the hearing. Such support is usually considered material but not conclusive.
D. Completed Paperwork **must** be received by the Planning and Zoning Office at least 10 –14 days prior to the day of the meeting. **FEES: Attach cash payment or a check in the amount required and make payable to City of Picayune to cover administrative costs. You will also be responsible for the cost of any appeal process authorized by you.**