

CITY OF PICAYUNE
APPLICATION FOR SUBDIVISION
(601) 798-9777

Received by: _____

Time: _____

Application Date: _____

Small Subdivision \$200.00 + Advertising Fees

Large Subdivision \$300.00 + 5.00 per Lot + Advertising Fees

Before an application can be submitted you must first provide the City of Picayune Planning Department with (1) Mylar (required by the Chancery Clerk's office and a digital)) and (4) paper copies the required size is 18 x 24

1. Statement clearly explaining the request being made for review. (Attach Supplemental pages & plot plan if necessary.) _____

Legal Description of Land: _____

Please attach a copy of **Warranty Deed** along with a Plat Map & Parcel Number from the Tax Office.

2. **Property located at:** _____
(Street Name) or (Legal Description)

ZONE: _____ **COUNCIL DISTRICT** _____ **FLOOD ZONE:** _____

3. **Ownership:** "I the undersigned owner(s) or authorized agent, due hereby agree to all the rules and regulations as set forth in the City of Picayune Zoning Ordinance and all other Ordinances that pertain to said property and I also agree to pay all fees and charges as stated."

Name of Owner (s)	Mailing Address		
Telephone (s) Home – Office	City	State	Zip
Signature of Owner	Date	Fee Paid	

NOTATION: The following attachments must be submitted with application.

- A. You **must** attach proof of authorization to sign for owner(s) when acting on their behalf.
- B. Applicant **must** appear personally or through his/her agent at the scheduled meeting.
- C. Claims of support or "no objections" from owner(s) of adjoining property should be substantiated in writing or by appearance of such owner(s) at the hearing. Such support is usually considered material but not conclusive.
- D. Completed Paperwork **must** be received by the Planning and Zoning Office at least **30 days prior** to the day of the meeting. **FEES: Attach cash payment or a check in the amount required and make payable to City of Picayune to cover administrative costs. You will also be responsible for the cost of any appeal process authorized by you.**
- E. Applicant represents that if the above described real property is burdened by restrictive covenants, then, in that event, Applicant represents the requested action set forth above will not violate such covenants.