

**STATE OF MISSISSIPPI  
COUNTY OF PEARL RIVER  
CITY OF PICAYUNE**

Be It Remembered that the Mayor and City Council of the City of Picayune, Pearl River County, Mississippi, met at City Hall, 203 Goodyear Blvd., in said City, Tuesday, October 12, 2021, at 5:00 P.M. in special called session with the following officials present: Mayor Jim Luke, Council Members Anna Turnage, Lynn Bumpers, Jan Stevens, Larry Breland, Frank Ford, City Manager Freddy Drennan and Deputy City Clerk Leann Smith

It Being Determined a quorum was present, the following proceedings were held.

**AUTHORIZE CITY MANAGER'S SIGNATURE ON SERVICE AGREEMENT WITH SOUTH MISSISSIPPI PLANNING AND DEVELOPMENT DISTRICT**

Motion was made by Council Member Breland, seconded by Council Member Stevens to authorize City Manager's signature on service agreement with South Mississippi Planning and Development District

**CITY OF PICAYUNE**

**CONTRACT FOR PROFESSIONAL SERVICES**

Southern Mississippi Planning and Development District (SMPDD) will be responsible for providing professional services to the City of Picayune (the City) for a period of six months with an option to extend the contract. Services are included in the Scope of Work below.

**SCOPE OF WORK**

- Review system of internal controls to ensure appropriate controls exists to safeguard the financial assets of the City, as needed.
- Provide assistance, guidance and suggestions to Mayor, City Manager, and City Council and staff to improve internal control procedures, as needed.
- Monitor release of restricted funds, as needed.
- Assist with financial assessment of finances, as needed.
- Assist City Council to oversee an annual budget.
- Review monthly/quarterly budget for reporting purposes, as needed.
- Review and assist with monthly/quarterly statements of Income & Expense, Balance Sheet, or other reports, as needed.
- Prepare year-end balance sheet, revenue and expenditure and funds flow reports for auditor, as needed.
- Prepare schedules requested by auditors as well as any other audit process support requested, as needed.
- Assist with developing and updating recordkeeping, transactions, cash management and procurement, as needed.
- Other duties as needed.

**STANDARD TERMS & CONDITIONS**

**SECTION 1. Term.** SMPDD will undertake and complete performance of the services referred to in the Scope of Work commencing on October 11, 2021 and terminating on April 11, 2022.

**SECTION 2. Termination for Convenience by SMPDD.** SMPDD may terminate this Contract at any time by giving thirty (30) days written notice to the CITY of said termination. If terminated pursuant to this Section 2 prior to close-out, SMPDD shall be limited to compensation amounting to actual expenses incurred in performance of this Contract.

**SECTION 3. Termination for Convenience by the CITY** The CITY may terminate this Contract at any time by giving written notice to SMPDD of said termination. If terminated pursuant to this Section 3 prior to close-out, SMPDD shall be limited to compensation amounting to actual expenses incurred in performance of this Contract.

**SECTION 4. Interest of the CITY.** No officer, member or employee of the CITY who exercises any functions or responsibilities in the review or approval of the undertaking or carrying out of this Contract shall participate in any decision relating to this Contract which affects his/her personal interest or the interest of any corporation, partnership or association in which he/she is directly or indirectly interested.

**SECTION 5. Compensation.** SMPDD will bill the CITY for services rendered on a monthly basis, in a total amount not to exceed \$15,000 unless otherwise approved by the CITY.

**SECTION 6. CITY Cooperation.** The CITY hereby agrees that its officials, employees and contractors shall cooperate with SMPDD in the discharge of its responsibilities under this contract and shall be available for consultation at such times as may be mutually agreeable to both parties. The CITY shall make available to SMPDD, or its designated agents, all data, records, reports, maps or other information as are existing, available and necessary for performance of this Contract.

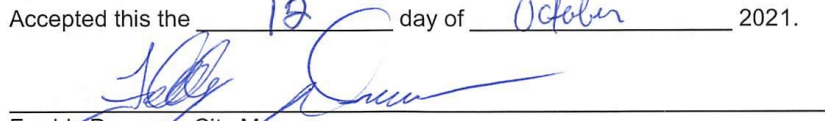
**SECTION 7. Records.** All documents produced for this contract will be property of the CITY.

**SECTION 8. Entire Agreement.** This Contract constitutes the entire agreement of the parties and shall not be conditioned, modified or supplemented except by a subsequent written agreement signed by and delivered by all parties. If any provision of this Contract is determined to be illegal, invalid or unenforceable by a court of competent jurisdiction, the remainder of this Contract will not be affected, and in lieu of each provision which is found to be illegal, invalid or unenforceable, there will be added as a part of this Contract a provision as may be possible and legal, valid and enforceable.

**SECTION 9. Governing Authority.** This Contract and any amendments thereto shall be construed and interpreted pursuant to Mississippi law.

**SECTION 10. Effective Date.** The Effective Date for this Contract shall be at the time of execution. The project period is October 11, 2021 through April 11, 2022.

Accepted this the 18 day of October 2021.

  
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Freddy Drennan, City Manager  
City of Picayune

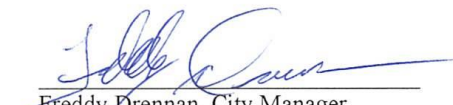
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Leonard Bentz, Executive Director  
Southern Mississippi Planning and Development District

**CALL FOR SPECIAL MEETING OF THE MAYOR AND CITY COUNCIL  
OF THE CITY OF PICAYUNE**

**TO: Mayor Jim Luke, Council Members Anna Turnage, Lynn Bumpers, Jan Stevens, Larry Breland and Frank Ford**

Notice is hereby given that a Special Meeting of the Mayor and City Council of the City of Picayune, Mississippi, is hereby called and will be held at City Hall, 203 Goodyear Blvd., at 5:00 P.M. on Tuesday, the 12th of October 2021. The purpose of the meeting is the following agenda:

1. Consider request to authorize Mayor's signature on service agreement with South Mississippi Planning and Development District.  
Action Requested: Approve request as submitted.
2. Discussion of Halloween


  
Freddy Drennan, City Manager

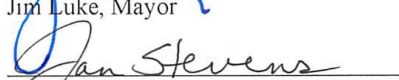
10-12-21  
Date

A POLICE OFFICER OF THE CITY OF PICAYUNE, MISSISSIPPI WILL EXECUTE  
AND RETURN THE ABOVE NOTICE

We, the undersigned Mayor and Councilmembers of the City of Picayune, Mississippi, hereby acknowledge service of the above call upon us personally.

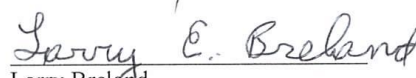
  
Jim Luke, Mayor

  
Anna Turnage

  
Jan Stevens

  
Frank Ford

  
Lynn Bumpers

  
Larry Breland

I have personally served notice upon the person of each of the above-signed Councilmembers.

10-12-2021  
Date

  
Asst. Chief James Bath  
Picayune Police Officer

The following roll call was made:

**VOTING YEA:** Mayor Jim Luke, Council Members, Turnage, Bumpers Stevens, Breland and Ford

**VOTING NAY:** None

**ABSENT AND NOT VOTING:** None

**ABSTAINING AND NOT VOTING:** None

The motion was declared carried.

**MOTION TO RECOGNIZE HALLOWEEN AS SATURDAY, OCTOBER 30, 2021**

Motion was made by Council Member Ford, seconded by Council Member Stevens to recognize Halloween as Saturday, October 30, 2021 but ultimately it's a family decision on which day to trick or treat.

The following roll call was made:

**VOTING YEA:** Mayor Jim Luke, Council Members, Turnage, Bumpers, Stevens, Breland and Ford

**VOTING NAY:** None

**ABSENT AND NOT VOTING:** None

**ABSTAINING AND NOT VOTING:** None

The motion was declared carried.

**MOTION TO RECESS**

Motion was made by Council Member Ford, seconded by Council Member Turnage to recess until October 19, 2021.

The following roll call was made:

**VOTING YEA:** Mayor Jim Luke, Council Members, Turnage, Bumpers, Stevens, Breland and Ford

**VOTING NAY:** None

**ABSENT AND NOT VOTING:** None

**ABSTAINING AND NOT VOTING:** None

The motion was declared carried.

\_\_\_\_\_  
Jim Luke, Mayor

ATTEST:

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Leann Smith, Deputy City Clerk